

**Commack Public Library Board of Trustees
Minutes
June 17, 2009**

Present: Mrs. Alexander, Mr. Fitzgerald, Mr. Hartman, Mrs. Reoch and Mrs. Pastore

Absent: Mr. Sassano with prior excuse

Guest: Mrs. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:31 p.m.

The Pledge of Allegiance was recited.

Mrs. Reoch moved that the minutes of the meeting of May 20, 2009 be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that the Financial Report be accepted as presented. Mrs. Reoch seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mrs. Reoch seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$7,338.80 and \$54,649.71 be paid as presented. Mrs. Reoch seconded. Carried unanimously.

Mrs. Reoch moved that the Director's Report be accepted as presented. Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Payroll: \$51,669.36
Employee Benefits: \$34,264.60
Director's Discretionary: \$481.00

Mrs. Reoch seconded. Carried unanimously.

Mrs. Alexander moved that the resignation of Owen Correnti, part-time page be accepted, effective June 21, 2009. Mrs. Reoch seconded. Carried unanimously.

Mrs. Reoch moved that Al Coster of Baldessari and Coster LLP be appointed as the auditor for the Commack Public Library for fiscal year 2009-2010. Mrs. Alexander seconded. Carried unanimously.

Mrs. Alexander moved that Laurie Pastore and Elizabeth Caldararo be authorized to attend the NCLA program “How to graciously transfer, fire and isolate toxic individuals from your library” on July 8, 2009 in Uniondale, N.Y. at a cost not to exceed \$5.00 for NCLA/SCLA members and \$15.00 for non-members. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Reoch moved that Joanne Kelleher and Joanne Albano be reimbursed \$80.00 each (registration), lunch and mileage for the BookExpo that they attended on May 30, 2009 in New York City. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the following inoperable items or obsolete equipment be disposed of properly:

Printers:

HP - S/N: SG7911k1DZ
Epson - S/N: FXUY601196 z
NEC - S/N: 55584414OC 1996
HP - S/N: USBB352295 1997
APPLE - S/N: CA20479J%MZ016G/A
1992

Scanners:

UMAX - S/N: H5E0G758833
MICROTEK - S/N: 75S0100567

Monitors:

Dell - S/N: 8156862 2000
View Sonic - S/N: JL71703968 1997
Packard Bell - S/N: GVMN73207615 1997

Dell - S/N: 1264696 1999

Dell - S/N: 8584465 1997

CPUs:

Apple - S/N: F13229XW0C3 6011154 1995

Apple - S/N: F93723FM5685 1988

Dell - S/N: C86QY 1997

Dell - S/N: C86RK 1997

Dell - S/N: C86RL 1997

Mrs. Alexander seconded. Carried unanimously.

Mrs. Reoch moved that Joanne Kelleher be authorized to attend the 2009 American Library Association Conference being held in Chicago, Illinois as a substitute for Nancy Paszkiewicz who is unable to attend. Reimbursement for registration, travel, meals and other expenses not to exceed \$2,714.00 as previously approved by the Board at the February 18, 2009 Board meeting. Mrs. Alexander seconded. Carried unanimously.

Mrs. Reoch moved that the Director be authorized to purchase three Optiplex 760 Small Form Factor, Intel Core 2 Duo Process computers (3.0GHz, 6M, 1333MHz FSB, 4GB DDR2 Non-ECCSDRAM, 800MHz, 19" flat panel monitor) at a cost not to exceed \$605.00 each plus shipping. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that the Director be authorized to purchase one MacBook Pro with AppleCare Protection Plan (2.53 GHz Intel Core 2 Duo, 4 GB 1066MHz DDR3 SDRAM-2x2GB) at a cost not to exceed \$2,077.00. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Reoch moved that the Director be authorized to purchase a one outdoor book return, one outdoor audiovisual return and two book return carts with float tray Duralight SuperCap at a cost not to exceed \$7,429.20. Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session to discuss contract negotiations. Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board reconvene into the regular meeting at 8:22p.m. Mrs. Alexander seconded. Carried unanimously.

Mrs. Reoch moved the following resolution:

BE IT RESOLVED that the agreement dated May 12, 2009 between the Library and the Commack Public Library Staff Association/UPSEU is hereby ratified and approved.

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Diane Doty having successfully completed the requirements of Librarian I, be appointed to that title at an annual salary of \$43,485.00, effective May 28, 2009. Mrs. Reoch seconded. Carried unanimously.

Mr. Fitzgerald moved the following resolution:

BE IT RESOLVED that the following employees (Laurie Pastore, Elizabeth Caldararo, Carole MacKnight, Theresa McFall and Demian Meyer) shall continue to contribute 15% of their health insurance premiums and the Library shall contribute 85% of the premium, effective July 1, 2009.

Mrs. Alexander seconded. Carried unanimously.

Mrs. Alexander moved that Carole MacKnight, full-time principal library clerk be paid at an annual salary of \$69,560.00, effective July 1, 2009. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Reoch moved that Theresa McFall, full-time account clerk be paid at an annual salary of \$61,643.00 effective July 1, 2009. Mrs. Alexander seconded. Carried unanimously.

Mrs. Reoch moved that Demian Meyer, full-time network and systems technician be paid at an annual salary of \$75,580.00, effective July 1, 2009. Mrs. Alexander seconded. Carried unanimously.

Mrs. Alexander moved that Elizabeth Caldararo, full-time principal library clerk be paid at an annual salary of \$73,218.00, effective July 1, 2009. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Reoch moved that Laurie Pastore, library director be paid at an annual salary of \$126, 395.00, effective July 1, 2009. Mr. Fitzgerald seconded. Carried unanimously.

The next regular meeting is scheduled for Wednesday, July 22, 2009 at 7:30 p.m.

Mrs. Reoch moved that the meeting be adjourned. Mr. Fitzgerald seconded. Carried unanimously.

The meeting adjourned at 8:51 p.m.

Respectfully submitted,

Laurie Pastore