

**Commack Public Library Board of Trustees**  
**Minutes**  
**May 13, 2019**

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, Ms. Albano and Ms. Rosenthal

Absent: Mr. Elvezio, with prior excuse  
Mr. Gonzalez, with prior excuse

Mr. Hartman called the meeting to order at 7:35 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the regular meeting of April 16, 2019 be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:37 p.m. to discuss the employment history of a particular employee. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board re-enter into regular session at 7:38 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$2,825.22 and \$27,882.50 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved the following additional bills be paid as presented:

Capital Fund: \$29,388.30  
Directors Discretionary: \$39.50  
Employee Benefits: \$47,004.39  
Payrolls: \$79,495.78  
              \$73,469.48

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the resignation of Joseph Maher, part-time custodian be accepted April 28, 2019. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Salvatore Capone be appointed to the position of part-time custodian at an hourly wage of \$15.44, effective May 11, 2019, filling the position created by the resignation of Joseph Maher. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the retirement of Antonia Dionisio, page, be accepted effective, May 15, 2019, with many thanks for her dedicated years of service to the Commack Public Library. Mr Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Emily Sanzeri be appointed to the position of page at an hourly salary of \$12.00, effective May 20, 2019 filling the vacancy created by the retirement of Antonia Dionisio. Mr Emsig seconded. Carried unanimously.

Mr. Emsig moved that Margaret Stytzer be appointed to the position of full time circulation clerk at an annual salary of \$27,324.00, effective June 3, 2019 filling the vacancy created by the transfer of Dana Radford to the processing department. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that Michelle Glovinsky be transferred to the processing department for twenty hours a week at an hourly wage of \$13.74, effective June 13, 2019. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Diane Zubko be appointed to the position of circulation clerk, part-time at an hourly salary of \$15.02 filling the vacancy created by the transfer of Michelle Glovinsky to processing, effective May 30, 2019. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the retirement of Phyllis Calev, principal library clerk, be accepted effective June 28, 2019, with many thanks for the many dedicated

years of service to the Commack Public Library. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the retirement of Judith Calderone, senior library clerk, be accepted effective June 28, 2019, with many thanks for the many dedicated years of service to the Commack Public Library. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the retirement of Karen Visser, library clerk, be accepted effective June 28, 2019, with many thanks for the many dedicated years of service to the Commack Public Library. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that Baldasarri and Coster LLP be appointed as the auditor for the Commack Public Library for the fiscal year ending 2019 audit and related services in accordance with generally accepted accounting principles at a cost not to exceed \$15,000 plus applicable fees if any. Mr. Fitzgerald seconded. Carried unanimously.

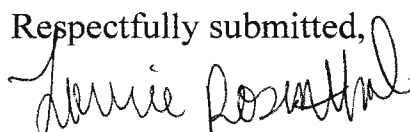
Mr. Fitzgerald moved the following obsolete or items that cannot be repaired be disposed of properly:

2010 - Mac Mini - A1347 Serial Number C07DJ9NSDD6H  
2010 - Mac Mini - A1347 Serial Number C07D19YXDD6H  
2010 - Mac Mini - A1347 Serial Number C07F4DFGDD6H  
2008 - Acer LCD Monitor X193W Serial Number ETLAT0C02583303AAB4007

Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular board meeting is Tuesday, June 18, 2019 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 8:09 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,  
  
Laurie Rosenthal