

**Commack Public Library Board of Trustees**  
**Minutes**  
**October 16, 2018**

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Gonzalez, with prior excuse

Guest: Ms. Albano, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Elvezio moved that the minutes of the regular meeting of September 28, 2018 be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the Board enter into executive session at 7:32 p.m. to discuss collective bargaining negotiations pursuant to Article Fourteen of the Civil Service Law. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Board re-enter into regular session at 7:36 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$2,683.01 and \$39,702.17 be paid as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved the following additional bills be paid as presented:

Payrolls: \$74,571.46

\$81,807.75

Capital Improvement: \$4,579.00

Employee Benefits: \$52,473.13

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the retirement of Elizabeth Caldararo, principal library clerk, be accepted, effective December 19, 2018, with many thanks for the dedicated years of service to the Commack Public Library. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board of Trustees authorizes the Director to make application to the Suffolk County Civil Service Commission to promote Anissa Elwarari from Librarian I to Librarian II. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved the following resolutions:

#### **RESOLUTION NO. 1**

**RESOLVED** that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, April 2, 2019 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the 2019-20 Commack Public Library Budget and the election of one (1) Library Trustee, (for the position presently held by Dominick Elvezio).

#### **RESOLUTION NO. 2**

**RESOLVED**, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 18 Hauppauge Road, Commack, New York, is hereby designated as the polling place.

#### **RESOLUTION NO. 3**

**RESOLVED**, that a Legal Notice, as required by Education Law Sections 1716 and 2004(1) and specifying March 1, 2019 as the last filing date for filing nominating petitions, shall be published in the Commack News and the Long Islander on February 28, March 14, and March 21, and March 28, 2019.

#### **RESOLUTION NO. 4**

**RESOLVED**, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library, 18 Hauppauge Road, Commack, for the purpose of registering qualified voters on Tuesday, March 26, 2019 from 2:00 P.M. to 9:00 P.M.

**RESOLUTION NO. 5**

**RESOLVED**, that a budget information meeting for the purpose of discussing the expenditure of library funds and the budgeting thereof shall be held at the Commack Public Library, 18 Hauppauge Road, Commack, New York, on Tuesday, March 19, 2019, at 7:30 P.M.

**RESOLUTION NO. 6**

**RESOLVED**, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved the following resolution:

**RESOLVED**, that the Commack Public Library Board of Trustees hereby approves the Anti-Sexual Harassment Policy pursuant to New York State Law.

Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved the following resolution:

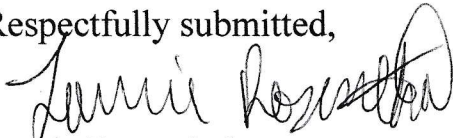
**RESOLVED**, that the Board hereby approves the side letter agreements with UPSEU and authorizes the President to sign them on the Board's behalf.

Mr. Fitzgerald seconded. Carried unanimously.

The date and time of the next regular meeting is Tuesday, November 27, 2018 at 7:30 p.m.

Mr. Emsig moved to adjourn the meeting at 8:28 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,

  
Laurie Rosenthal