

# **Commack Public Library Board of Trustees**

## **Minutes**

**October 17, 2017**

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Elvezio, Mr. Hartman and  
Ms. Rosenthal

Absent: Mr. Gonzalez, with prior excuse

Guests: Ms. Caldararo, Commack Public Library staff member  
Mr. Meyer, Commack Public Library staff  
Mr. Amoruso, SCC Construction Management, Inc.  
Mr. Ryan, SCC Construction Management, Inc.

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the September 19, 2017 be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the schedule of bills in the sums of \$7,307.91 and \$72,073.69 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be approved as presented.

Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the following additional bills be paid as presented:

Payrolls:

\$70,966.31

\$67,234.18

Capital Improvement \$812,919.17

Employee Benefits \$45,705.57

Directors Discretionary \$180.00

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved the motion adopted September 19, 2017:

*move that the Director be authorized to hire Slomins to install a security system at a cost not to exceed \$4,320.00 after obtaining at least one other quote per the Commack Public Library Procurement Policy.*

Be amended as follows:

*Mr. Fitzgerald moved that the Director be authorized to hire ADT to install a security system at a cost not exceed \$4,236.37.00 after obtaining at least one other quote per the Commack Public Library Procurement Policy. Mr. Emsig seconded. Carried unanimously.*

Mr. Elvezio moved that Joanne Albano be promoted to the position of Librarian III, Head of Youth Adult Services, at an annual salary of \$70,685.00, effective immediately after Civil Service approval. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director be authorized to extend the lease with OTB an additional fifteen days until November 30, 2017 at a prorated cost. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the Board enter into executive session at 7:53 p.m. to discuss a particular employee. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board exit out of executive session at 8:01 p.m. Mr. Emsig seconded. Carried unanimously.

The date of the next regular meeting is Monday, November 20, 2017 at 18 Hauppauge Road, Commack at 7:30 p.m.

Mr. Emsig moved to adjourn the meeting at 8:12 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,

Laurie Rosenthal

Director