

**Commack Public Library Board of Trustees**  
**Minutes**  
**October 19, 2021**

Present: Ms. Albano, Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Gonzalez with prior excuse

Guests: Ms. Planteny, Commack Public Library staff member  
Mr. Schlomann, C.P.A. Baldessari & Coster LLC  
Mr. Sepp, Beatty Harvey Coco Architects  
Ms. Wagner, Library School Student

Mr. Hartman called the meeting to order at 7:32 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the regular meeting of September 21, 2021 be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the report by Mr. Schlomann of Baldassari & Coster LLP be taken out of order. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Sepp of Beatty Harvey Coco Architects made a thorough presentation regarding a possible renovation in the Children's Area to better serve our Library community.

Mr. Emsig moved that the Board enter into executive session at 8:18 p.m. to discuss the employment history of particular persons. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Board re-enter into regular session at 8:33 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$7,966.76 and \$68,589.27 be paid as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved the following additional bills be paid as presented:

Directors Discretionary \$416.00  
Employee Benefits \$51,821.46  
Capital Fund \$1,016.32  
Payroll #1 \$65,323.26  
Payroll #2 \$68,706.20

Mr. Emsig seconded. Carried unanimously.

Mr. Emsig move that the Commack Public Library Board of Trustees accept the independent audit report from Baldasarri and Coster LLC. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the resignation of Joshua Czyz, part-time guard, be accepted effective October 29, 2021. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the resignation of Sean Breen, part-time guard, be accepted effective October 18, 2021. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that Patrick Ryan be appointed to the position of part-time guard at an hourly rate of \$25.00, effective October 4, 2021. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that John Varrone be appointed to the position of part-time librarian I, adult services at an hourly salary of \$29.67, effective October 20, 2021. Mr. Fitzgerald seconded. Carried unanimously.

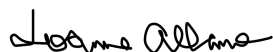
Mr. Emsig moved that Joanne Browning be authorized to attend the Family Place Workshop entitled *Being with Children in the Time of Covid* on January 11, 2022 in Selden, N.Y. at a cost of \$25.00 plus mileage. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that Nancy Paszkiewicz be authorized to attend the 2022 Public Library Association Conference from March 23, 2022 to March 25, 2022 in Portland, Oregon, based on the guidelines established in the Commack Public Library Board of Trustee bylaws. Reimbursement for registration, travel, lodging, meals and other projected expenses to be submitted at the November or December Board meeting for authorization. Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular meeting is Tuesday, November 16, 2021 at 7:30 p.m.

Mr. Emsig moved to adjourn the meeting at 9:00 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,



Joanne Albano

*Due to Legislation signed by Governor Hochul, dated September 2, 2021: (S. 50001/A. 40001) extends virtual access to public meetings under New York State's Open Meetings Law, which allows New Yorkers to virtually participate in local government meetings during the COVID-19 pandemic through January 15, 2022. Board members are permitted to attend meetings virtually and have all voting rights.*