

**Commack Public Library Board of Trustees**  
**Minutes**  
**October 20, 2011**

Present: Mrs. Alexander, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, and  
Mrs. Pastore  
Absent: Mr. Sassano, with prior excuse  
Guests: Ms. McFall, Commack Public Library staff member  
Mr. Gonzalez, Commack Public Library patron

Mr. Hartman called the meeting to order at 7:33 p.m.

The Pledge of Allegiance was recited.

Mrs. Alexander moved that the minutes of the September 21, 2011 meeting be accepted as presented. Mr. Emsig seconded. 3 yeas. One abstention. Carried.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the schedule of bills in the sums of \$13,000.00 and \$39,941.42 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the Director's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Payroll: \$74,589.22  
\$78,590.58  
Capital Improvement: \$6,030.28  
Capital Improvement Supplemental: \$4,807.00

Directors Discretionary: \$560.00  
Employee Benefits: \$39,845.10

Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that the Commack Public Library continue to participate in the BOCES Employee Assistance Program at a cost of \$37.50 per employee. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Commack Public Library adopt a fund balance policy to comply with GASB 54. Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that Joanne Albano be authorized to attend the Suffolk County Library Association Annual Dinner and Meeting on November 18, 2011 in East Islip, N.Y at a cost of \$40.00 plus mileage. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Janet Doktor be paid at an annual amount of \$5,000.00 for a period of three years serving as the outside treasurer of the Commack Public Library. Mr. Fitzgerald seconded. Carried unanimously.

The next regular meeting is scheduled for Wednesday, November 16, 2011 at 7:30 p.m.

Mr. Emsig moved that the meeting be adjourned at 9:07 p.m. Mrs. Alexander seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore