

Commack Public Library Board of Trustees

Minutes

October 20, 2015

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman and Ms. Rosenthal-Pastore

Absent: Mr. Gonzalez, with prior excuse

Guests: Ms. Caldararo, Commack Public Library staff member
Commack Public Library patron

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the audit report by Al Coster of Badessari and Coster LLP be taken out of order. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the minutes of the September 15, 2015 regular meeting be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Board enter into executive session to discuss the employment history of a particular person at 8:00 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that we enter back into regular session at 8:12 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$12,477.43 and \$88,234.68 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Capital Improvement \$7,429.00

Employee Benefits \$64,544.22

Payrolls \$66,201.27

\$80,950.73

\$74,410.39

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Sandra Dickinson, part-time library clerk, be granted a leave of absence without pay from October 5, 2015-December 1, 2015. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that Daniel Pruis, part-time custodian, be granted a leave of absence without pay from October 1, 2015-December 1, 2015. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the resignation of Diane Doty, full-time Librarian I, be accepted, effective November 4, 2015. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the termination of Victor Calderon, substitute custodian be approved effective September 24, 2015. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that Al Pennacchia be appointed as a substitute custodian, at an hourly salary of \$12.00, effective October 16, 2015. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Commack Public Library Board of Trustees accept the 2014-2015 auditor's report submitted by Albert Coster of Baldessari and Coster LLP as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board President be authorized to sign the revised contract dated September 15, 2015 between Janet Doktor and the Library, upon recommendation of legal counsel. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that a substitute list for a librarian I (hourly salary of \$25.00) be established, effective October 21, 2015. Mr. Fitzgerald seconded. Carried unanimously.

The next regular meeting is scheduled for Tuesday, November 24, 2015 at
7:30 p.m.

Mr. Elvezio moved to adjourn the meeting at 8:42 p.m. Mr. Emsig seconded.
Carried unanimously.

Respectfully submitted,

Laurie Pastore Rosenthal