

Commack Public Library Board of Trustees
Minutes
October 20, 2020

Present: Ms. Albano, Mr. Elvezio (tardy with prior excuse), Mr. Emsig (tardy with prior excuse), Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal

Guests: Ms. Planteny, Commack Public Library staff member
Mr. Schlomann, C.P.A. Baldessari & Coster LLC

Mr. Hartman called the meeting to order at 7:33 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved that the minutes of the regular meeting of September 15, 2020 be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the report by Mr. Schlomann of Baldessari & Coster LLP be taken out of order. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig arrived at 7:35 p.m.

Mr. Elvezio arrived at 7:47 p.m.

Mr. Gonzalez moved that the Board enter into executive session at 7:57 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board re-enter into regular session at 8:01 p.m. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$14,551.23 and \$134,383.59 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved the following additional bills be paid as presented:

Employee Benefits: \$75,281.91
Capital Improvement: \$695.00
Director's Discretionary: \$400.00
Payrolls: \$66,179.31
 \$69,826.46

Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that Jibrán Babar be granted an unpaid leave of absence from October 9, 2020-November 21, 2020. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that Stephan Jones' unpaid leave of absence be extended from August 12, 2020 – February 1, 2021 (originally September 16, 2020). Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Francesco Fortuna be appointed to the position of part-time library clerk (currently part-time page) at an hourly rate of \$16.00, effective October 29, 2020. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the retirement/resignation of Joanne Kelleher be accepted, effective December 31, 2020. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board of Trustees of the Commack Public Library accepts the independent auditor's comprehensive report for fiscal year ending June 30, 2020 as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved the following broken or obsolete equipment disposed of properly:

2010
Dell
Optiplex 760
TAG: BBBRPL1

2008
Dell
Optiplex 755
TAG: HT9H2G1

2008
Dell
Optiplex 755
TAG: 6V9H2G1

2008
Dell
Optiplex 755
TAG: BT9H2G1

2008
Dell
Optiplex 755
TAG: 4V9H2G1

2008
Dell
Optiplex 755
TAG: 1V9H2G1

2011
Lenovo
MT-M7220-CTO
M58p 7220

2008
Dell
Optiplex 755
TAG: CT9H2G1

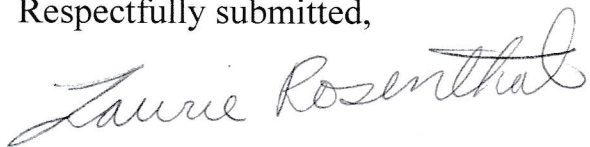
2008
Dell
Optiplex 755
TAG: DT9H2G1

Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular meeting is Tuesday, November 17, 2020 at 7:30 p.m.

Mr. Gonzalez moved to adjourn the meeting at 8:41p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laurie Rosenthal". The signature is written in black ink and is positioned below the typed name.

Laurie Rosenthal