

# **Commack Public Library Board of Trustees**

## **Minutes**

**October 21, 2014**

Present: Mr. Elvezio, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Pastore

Absent: Mr. Emsig, with prior excuse

Guests: Liz Caldararo, Commack Public Library staff member

Christopher Sepp, Beatty, Harvey, Coco Architects LLP

Robert Cohen, Esq.

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved that the minutes of the September 17, 2014 meeting be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$10,853.72 and \$77,299.87 be paid as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the discussion with Christopher Sepp be taken out of order. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's report be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved to enter into executive session at 8:50 p.m. to discuss contract negotiations with Robert Cohen, Esq. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved the Board enter back into regular session at 9:30 p.m. Mr. Elvezio second. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Employee Benefits: \$40,743.54

Payrolls: \$67,795.79

\$67,516.52

Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Commack Public Library reimburse Theresa McFall \$10.00 for registration for the Microsoft ACCESS Hands-on Class that she will

attend on October 22, 2014 in Bellport, N.Y. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the Commack Public Library reimburse Joanne Kelleher \$70.00 for registration for BookFest@BankStreet that she will attend on Saturday, October 25, 2014 in N.Y., N.Y. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Board adopt a Lowe's purchasing card policy. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved the following obsolete equipment or equipment that cannot be repaired be disposed if properly:

Metrologic MS9540 Barcode Reader

S/N: 8708141078

Vintage: 2008

APC UPS:

Model #: BP700UC

Serial #: PB0339320896

Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved the Commack Public Library Board of Trustees vote in the affirmative to the proposed amendments to the SCLS Resource Sharing Code as outlined in the memorandum dated September 9, 2014. Mr. Elvezio seconded. Carried unanimously.

The next regular meeting is scheduled for Tuesday, November 18, 2014 at 7:30 p.m.

Mr. Gonzalez moved that the meeting be adjourned at 9:34 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore