

**Commack Public Library Board of Trustees
Minutes
November 17, 2010**

Present: Mrs. Alexander, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, Mr. Sassano, and Mrs. Pastore

Guests: Mrs. Caldararo, Commack Public Library staff member
Mr. Robert Cohen, legal counsel

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Sassano moved that the minutes of the regular meeting of October 20, 2010 be accepted as presented. Mrs. Alexander seconded. Carried unanimously.

Mr. Sassano moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$18,342.75 and \$57,523.94 be paid as presented. Mr. Sassano seconded. Carried unanimously.

Mrs. Alexander moved that the Director's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Payroll: \$74,072.07

\$75,040.03

Employee Benefits: \$39,155.54

Capital Improvement Supplemental: \$8,233.33

Capital Improvement: \$1,407.00

Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that the retirement/resignation of Carole MacKnight, full-time principal library clerk be accepted, effective December 23, 2010. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Joanne Kelleher be reimbursed \$195.00 for Bank Street College's Bookfest registration that she attended with Joanne Albano and Diane Doty on Saturday, October 30, 2010. Mr. Sassano seconded. Carried unanimously.

Mr. Emsig moved that the Director be authorized to purchase two Apple Mac Mini 2.4Ghz Core 2 Duo 2GB 320GB computers with VGA adapters with three year onsite desktop protection at a cost not to exceed a total of \$1,605.41. Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to hire an electrician to replace incandescent fixtures with twelve LED fixtures in the community room at a cost not to exceed \$3,600.00(with LIPA rebate) plus two dimmer switches. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the following obsolete equipment or equipment that cannot be repaired be disposed of properly:

Dell Optiplex 320
S/N: 28DWQC1

Dell 1110 Laser Printer
S/N: CN-0KG170-72215-63R-0809

Mr. Sassano seconded. Carried unanimously.

Mrs. Alexander moved that the Commack Public Library Board of Trustees vote for Cheryl Gabrielli (running unopposed) to serve on the System Board to fill a term beginning January 5, 2011-December 31, 2013. Mr. Sassano seconded. Carried unanimously.

Mr. Sassano moved that the Commack Public Library Board of Trustees approve the proposed 2011 Budget of the Suffolk Cooperative Library System, dated

November 2, 2010 and approved by the SCLS Board of Trustees November 1, 2010. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that the Director be authorized to hire a contractor to demolish and remove existing cabinets, countertops, sink and stove (34 years old) and install cabinets, countertop, stove, sink, faucet, backsplash and accessories at a cost to exceed \$3,000.00 in labor and approximately \$1,500.00 in materials after getting at least two estimates. Mr. Sassano seconded. One abstention. Motion carried.

Mrs. Alexander moved to enter into executive session at 8:20 p.m. to discuss upcoming contract negotiations with labor counsel. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter back into regular session at 9:00 p.m. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the meeting be adjourned at 9:01 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore