

**Commack Public Library Board of Trustees**  
**Minutes**  
**November 19, 2019**

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman, Ms. Albano and Ms. Rosenthal

Guests: Ms. Planteny, Commack Public Library staff member  
Mr. Stoner, C.P.A. Baldessari & Coster LLC

Mr. Hartman called the meeting to order at 7:32 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the regular meeting of October 15, 2019 be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Board enter into executive session at 7:34 p.m. to discuss employment history of a particular person. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Board re-enter into regular session at 7:40 p.m. Mr. Gonzalez seconded. Carried unanimously.

Mr. Stoner thoroughly reviewed the independent auditor's comprehensive report for fiscal year ending June 30, 2019.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$8,640.31 and \$312,311.08 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's Report be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the following additional bills be paid as presented:

Payrolls: \$68,234.97  
              \$68,515.14  
Employee Benefits: \$47,297.59  
Capital Improvement: \$2,000.00  
Director's Discretionary \$275.00

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the following inoperable or obsolete equipment be disposed of properly:

Dell Optiplex 760  
1GHMJK1  
Circa - 2009

Dell Optiplex 760  
2GHMJK1  
Circa - 2009

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Commack Public Library Board of Trustees vote in the affirmative for the 2020 Proposed Budget of the Suffolk Cooperative Library System. Mr. Emsig seconded. Carried unanimously.


Mr. Gonzalez moved that the Commack Public Library Board of Trustees vote in the affirmative for David Clemens for the Suffolk Cooperative Library System Board to fill a term beginning January 8, 2020 through December 31, 2022. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board of Trustees of the Commack Public Library accepts the independent auditor's comprehensive report for fiscal year ending June 30, 2019 as presented. Mr. Gonzalez seconded. Carried unanimously.

The date and time of the next regular board meeting is Monday, December 16, 2019 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 8:22 p.m. Mr. Gonzalez seconded.  
Carried unanimously.

Respectfully submitted,



Laurie Rosenthal