

**Commack Public Library Board of Trustees**  
**Minutes**  
**November 20, 2017**

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Elvezio, Mr. Hartman and  
Ms. Rosenthal

Absent: Mr. Gonzalez, with prior excuse

Guests: Ms. Caldararo, Commack Public Library staff member  
Mr. Stoner, Baldassari and Coster LLP  
Mr. Amoruso, SCC Construction Management, Inc.  
Mr. Ryan, SCC Construction Management, Inc.

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Elvezio moved that the report by Mr. Stoner of Baldassari and Coster LLP be taken out of order. Mr Emsig seconded. Carried unanimously.

Mr Fitzgerald moved that the report by Mr. Amoruso and Mr. Ryan be taken out of order. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the minutes of the October 17, 2017 be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the schedule of bills in the sums of \$4,178.77 and \$326,269.77 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Payrolls: \$74,341.58

\$69,351.93

Capital Improvement Fund: \$371,632.10

Employee benefits: \$54,893.54

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Commack Public Library Board of Trustees vote in the affirmative for the 2018 Proposed Budget of the Suffolk Cooperative Library System. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board of Trustees of the Commack Public Library accepts the independent auditor's comprehensive report for 2017 as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the retirement of Elizabeth Caldararo, principal library clerk, be accepted effective December 31, 2018. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the retirement of Theresa McFall, Manager of Business Operations, be accepted effective December 31, 2018. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that Nancy Bugge be appointed to the position of part-time librarian (young adult services) at an hourly salary of \$27.22, effective November 29, 2017. Mr. Emsig seconded. Carried unanimously.

The date of the next regular meeting is Monday, December 18, 2017 at 18 Hauppauge Road, Commack at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 8:44 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Rosenthal

Director