

Commack Public Library Board of Trustees
Approved Minutes
November 20, 2023

Present: Ms. Albano, Mr. Elvezio, Mr. Gonzalez (Virtual), Mr. Hartman,
Ms. Kugler-Bode and Ms. Rosenthal

Guests: Ms. Christine Zafonte, Commack Public Library Patron

Mr. Hartman called the meeting to order at 7:33 p.m.

The Pledge of Allegiance was recited.

Mr. Elvezio moved that the minutes of the regular meeting held on October 19, 2023 be approved as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Board enter into executive session at 7:35 p.m. to discuss collective bargaining negotiations pursuant to Article 14 of the Civil Services Law. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Board re-enter into regular session at 7:42 p.m. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Financial Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Elvezio moved that the schedule of bills in the sums of \$9,818.18 and \$279,576.89 be paid as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Assistant Director's Report be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved the following additional bills be paid as presented:

Directors Discretionary \$369.50
Payroll #1 \$82,048.10
Payroll # 2 \$77,117.03
Payroll #3 \$76,449.58
Employee Benefits \$66,758.90

Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the resignation of Daniela Pulice, part-time page be accepted effective November 9, 2023. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that Jonathan Guttenberg be appointed as a page, part-time at an hourly salary of \$16.00, effective November 27, 2023 filling the vacancy created by the resignation of Daniela Pulice. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the transfer of Jessica Mudano, full-time young adult librarian, to the Smithtown Library be authorized effective December 9, 2023 (last day of work at Commack Library is December 8, 2023). Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that the resignation of Mark Fitzgerald, library trustee be accepted effective November 13, 2023. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved the following resolution:

BE IT RESOLVED, The Commack Public Library Board of Trustees recognizes the many years of dedication, commitment and service that Trustee Mark Fitzgerald provided to the Library and the community. He was a valued member of the Board and the Board would like to express their appreciation and gratitude to him.

Mr. Gonzalez seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Commack Public Library Board of Trustee vote in the affirmative for the 2024 Proposed Budget of the Suffolk Cooperative Library System. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the retirement of Lisa Palmieri, senior library clerk be accepted, effective December 18, 2024 with many thanks for the many dedicated years of service to the Commack Public Library. Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Commack Public Library join the Commack Chamber of Commerce at a fee of \$100.00. Mr. Elvezio seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, December 18, 2023 at 7:30 p.m.

Ms. Kugler-Bode moved to adjourn the meeting at 8:34 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,



Joanne Albano