

Commack Public Library Board of Trustees
Approved Minutes
November 21, 2022

Present: Ms. Albano, Mr. Elvezio, Mr. Fitzgerald, Mr. Gonzalez (Virtual with no voting rights), Mr. Hartman and Ms. Rosenthal

Absent: Mr. Emsig, with prior excuse

Mr. Hartman called the meeting to order at 7:31 p.m.

The Pledge of Allegiance was recited.

Mr. Elvezio moved that the minutes of the regular meeting held on October 18, 2022 be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:32 p.m. to discuss pending and current litigation and the employment history of a particular employee. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Board re-enter into regular session at 7:59 p.m.
Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the Financial Report be accepted as presented.
Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented.
Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the schedule of bills in the sums of \$7,419.42 and \$221,440.63 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented.
Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Assistant Director's Report be approved as presented.
Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved the following additional bills be paid as presented:

Capital Fund \$2,918.89
Directors Discretionary: \$1,465.94
Payroll 1 \$76,908.62
Payroll 2 \$71,785.53
Employee Benefits \$56,331.01

Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that Robert Cohen, Esq of Lamb and Barnosky LLP be appointed to the position of special labor counsel for a period of three years, from January 1, 2023 through and including December 31, 2025, at a fee of \$25,000.00, payable at the rate of \$15,000.00 for 2023 and \$5,000.00 per year for 2024 and 2025. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Commack Public Library Board of Trustees vote in the affirmative for the 2023 Proposed Budget of the Suffolk Cooperative Library System. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Commack Public Library Board of Trustees vote in the affirmative for Eileen Sullivan for the SCLS Board to fill a term beginning January 4, 2023 through December 31, 2025. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved the following resolution:

BE IT RESOLVED, that the Director is authorized to sell 168 gallons of sanitary flow to Nagvib T. Habib at the cost of \$ 30,000.00 and it is further authorized that the Library Director is hereby authorized to sign any and all documents necessary to affect this sale.

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that Salvatore Capone be appointed to the position of substitute custodian effective November 22, 2022, at an hourly rate of \$16.82. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that Kevin Wustenhoff be appointed to the position of part-time guard at an hourly salary of \$25.00, effective November 22, 2022. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Anissa Mulé be granted Paid Family Leave for the period December 8, 2022-March 1, 2023. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to purchase four Lenovo ThinkCentre M70q Gen 211MY001YUS Desktop Computers -Intel Core i5 11th Gen I5-11400T Hexa-core (6 Core) 1.30 GHz - 16GB RAM DDR4 SDRAM- 256 GB M.2 PCI Express NVMe SSD -Tiny – Black at a cost not to exceed \$709.00 per computer. Mr. Elvezio seconded. Carried unanimously.

The date and time of the next regular meeting is Tuesday, December 20, 2022 at 7:30 p.m.

Mr. Elvezio moved to adjourn the meeting at 8:53 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,



Joanne Albano