

Commack Public Library Board of Trustees

Minutes

November 24, 2015

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal-Pastore

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the October 15, 2015 regular meeting be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Board enter into executive session to discuss the employment history of a particular person at 7:31 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Board enter back into regular session at 7:40 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Treasurer's Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the schedule of bills in the sums of \$9,075.26 and \$354,192.84 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Payrolls \$71,898.16

\$66,984.29

Capital Improvement \$4,464.01

Employee Benefits \$40,429.01

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Commack Public Library Board of Trustees votes in the affirmative for Otis Thornhill for the Suffolk Cooperative Library System Board to fill a term beginning January 6, 2016 through December 31, 2018. Mr. Elvezio seconded. One abstention. Carried.

Mr. Gonzalez moved that the Commack Public Library Board of Trustees vote in the affirmative for the 2016 Proposed Budget of the Suffolk Cooperative Library System. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the unpaid leave of absence for Dan Pruis, part-time custodian, be extended to December 9, 2015. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the retirement of Dan Pruis, part-time custodian be accepted December 10, 2015. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that Al Pennacchia be appointed to the position of part-time custodian at an hourly salary of \$14.00, effective December 17, 2015 filling the vacancy created by the retirement of Dan Pruis. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that Anissa Elwarari be appointed to the position of full-time Librarian I (Children's Services) at an annual salary of \$48,048.00, effective November 5, 2015 filling the vacancy created by the resignation of Diane Doty. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that Noah Nadelson of Munistat Services Inc. be hired to facilitate DASNY funding at a cost not to exceed \$17,500.00. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Theresa McFall be authorized to attend the GFOA workshop in Melville, NY on December 3, 2015 at cost of \$80.00 for registration. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the following obsolete equipment be sold or disposed of properly:

*CPU
Dell
Dimension 4700C*

*G2C8B71
2005*

*CPU
Dell
Dimension 4700C
23C8B71
2005*

*CPU
Dell
Dimension 4700C
D2C8B71
2005*

*Printer
HP
Deskjet 5650
MY8121R0YV
2008*

*Fax Machine
Sharp
UX-460
07189662*

*Docking Station
Kensington
60702
906-1206-00*

*Receipt Printer
Star
TSP600
121461100088 P*

*Receipt Printer
Star
TSP600
121460700172 P*

*Laptop
HP
Pavilion N5000
TW14427249
2001*

Nook #1 (cannot access serial number)

Nook#6 3012220044723000

Nook #2 3012220047963009

Nook #3 3012220048903004

Nook #4 3012220047863008

Nook #5 3012220044113003

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the director be authorized to hire a company to repair sidewalk curbing on the west side of the library at a cost not to exceed \$2,000.00
Mr. Fitzgerald seconded. One abstention. Carried.

The next regular meeting is scheduled for Monday, December 14, 2015 at 8:15 pm.

Mr. Gonzalez moved to adjourn the meeting at 8:32 p.m. Mr. Elvezio seconded.
Carried unanimously.

Respectfully submitted,

Laurie Rosenthal