

Commack Public Library Board of Trustees

Minutes

December 14, 2015

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Gonzalez, with prior excuse

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 8:15 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the November 24, 2015 regular meeting be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the Board enter into executive session to discuss the employment history of a particular person at 8:19 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Board enter back into regular session at 8:24 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$6,090.75 and \$30,074.62 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Capital Improvement	\$4,422.09
Employee Benefits	\$38,507.68
Payrolls	\$69,578.00
	\$71,455.11

Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the retirement of Lynne McClure, full-time custodian be accepted effective December 18, 2015. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Brian Adams be appointed as a substitute Library I, at an hourly salary of \$25.00, effective December 17, 2015. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the director be authorized to hire a company to perform a comprehensive scoping of the piping for the drainage system at a cost not to

exceed \$5,000.00 after at least two quotations are received. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the Director be authorized to hire a snow removal company provided that at least three quotations are received. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that Joanne Kelleher be authorized to attend the American Library Association Conference being held in Orlando, Florida from June 24-June 28, 2016, based on the guidelines established in the Commack Public Library Board of Trustee bylaws. Reimbursement for registration, travel, lodging, meals and other projected expenses to be submitted at the February or March Board meeting for authorization. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the following obsolete equipment be sold or disposed of properly:

Laminator

5000

Printer

HPDeskjet 5650

MY73F141J8

2007

Receipt Printer

Star

DP8340

210070900554

Printer

HP

*Deskjet 5940
CN58A1T1D7
2005*

*Typewriter
Smith Corona
NA1HH*

*Printer
Okidata
Microline 184 Turbo
M/N GE5256K*

*Scanner
Vioneer
PaperPort 6000
817A006218P1*

*VHS Player
Panasonic
Omnivision
F4SC20380
1994*

*Laminator
GBC
HeatSeal H100
RI07680X*

*Scanner
Vioneer
PaperPort
30BM6M633V*

*Tape Recorder
Sanyo
Memo - Scriber
81606835*

*Disk Backup
Bernoulli
Mega 150 MultiDisk
1990s*

Monitor
Dell
1909Wb

CPU
Dell
Optiplex G260
3G1RP21
2003

Monitor
Dell
1909Wb

Mr. Emsig seconded. Carried unanimously.

The next regular meeting is scheduled for Tuesday, January 19, 2016 at 7:30 p.m.

Mr. Emsig moved to adjourn the meeting at 9:31 p.m. Mr. Fitzgerald seconded.
Carried unanimously.

Respectfully submitted,

Laurie Rosenthal