

Commack Public Library Board of Trustees
Unapproved Minutes
December 16, 2024

Present: Ms. Albano, Mr. Elvezio, Mr. Hartman (tardy with prior excuse),
Ms. Kugler-Bode and Mrs. Zafonte

Absent: Mr. Gonzalez, with prior excuse
Ms. Rosenthal, with prior excuse

Guest: Adam Holtzer, Commack Public Library Patron

Mr. Elvezio called the meeting to order at 7:32 p.m.

The Pledge of Allegiance was recited.

Ms. Kugler-Bode moved that the minutes of the regular meeting held on November 18, 2024 be approved as presented. Mrs. Zafonte seconded. Carried unanimously.

Ms. Kugler-Bode moved that executive session be moved to later in the agenda. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the Financial Report be accepted as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Treasurer's Report be accepted as presented. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman entered at 7:45 p.m.

Mr. Hartman moved that the schedule of bills in the sums of \$7,354.16 and \$49,511.23 be paid as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Hartman moved the following additional bills be paid as presented:

Accounts Payable \$49,511.23
Payroll #1 \$81,504.54
Payroll #2 \$81,408.23
Employee Benefits \$73,114.47

Directors Discretionary \$278.73
Supplemental \$7,354.16

Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Hartman moved that the Assistant Director's Report be approved as presented.
Mrs. Zafonte seconded. Carried unanimously.

Ms. Kugler-Bode moved that move that the retirement of Lisa Cavallaro, full-time principal library clerk be accepted, effective December 30, 2024 with many thanks for the many years of dedicated service to the Commack community. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the move that the following obsolete or item that cannot be repaired be disposed of properly:

Laptop
Acer
M/N: TravelMate
S/N: P278-MG-788Z
Circa 2017

Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Board enter into executive session at 8:04 p.m. to discuss pending litigation. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the Board re-enter into regular session at 8:26 p.m.
Ms. Kugler-Bode seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, January 20, 2025 at 7:30 p.m.

Mr. Hartman moved to adjourn the meeting at 8:35 p.m. Mrs. Zafonte seconded.
Carried unanimously.

Respectfully submitted,

Joanne Albano