

Commack Public Library Board of Trustees
Approved Minutes
December 18, 2023

Present: Ms. Albano, Mr. Elvezio, Mr. Hartman, Ms. Kugler-Bode, Ms. Rosenthal and Mrs. Zafonte

Absent: Mr. Gonzalez, with prior excuse

Guest: Ms. Mara Harvey, Esq.

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Ms. Kugler-Bode moved that Christine Zafonte be appointed to the Commack Public Library Board of Trustees, effective December 18, 2023, to fulfill the vacancy created by the resignation of Mark Fitzgerald until the next annual election. Mr. Elvezio seconded. Carried unanimously.

Mrs. Zafonte was sworn in.

Mr. Elvezio moved that the minutes of the regular meeting held on November 20, 2023 be approved as presented. Ms. Kugler-Bode seconded. Three yeas, one abstention. Motion carried.

Ms. Kugler-Bode moved that the Board enter into executive session at 7:36 p.m. to discuss pending litigation. Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Board re-enter into regular session at 7:55 p.m. Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Mrs. Zafonte seconded. Carried unanimously.

Ms. Kugler-Bode moved that the schedule of bills in the sums of \$7,981.31 and \$37,610.24 be paid as presented. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the Director's Report be approved as presented.
Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Assistant Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved the following additional bills be paid as presented:

Employee Benefits \$72,549.23
Capital Fund \$7,623.67
Payroll #1 \$82,014.87
Payroll #2 \$79,759.53

Mrs. Zafonte seconded. Carried unanimously.

Ms. Kugler-Bode moved the following resolution:

WHEREAS, the Board of Trustees has been notified that the primary attorneys representing the Library are leaving Lamb & Barnosky, LLP to join Bond, Schoeneck and King, PLLC.

NOW THEREFORE, BE IT RESOLVED, upon the recommendation of the Library Director, the Board of Trustees hereby terminates its relationship with Lamb & Barnosky, LLP effective close of business on December 31, 2023; and

BE IT FURTHER RESOLVED, that the Board of Trustees hereby retains Bond, Schoeneck and King, PLLC effective January 1, 2024 on the same terms and conditions contained in the current retainer agreements with Lamb & Barnosky, LLP, and authorizes the Board President to execute the retainer agreements with Bond, Schoeneck and King, PLLC.

Mrs. Zafonte seconded. Carried unanimously.

Ms. Kugler-Bode moved that Dana Radford, full-time processing library clerk, be authorized to become a part-time processing library clerk, effective January 4, 2024. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the retirement of Diana Greenstein, part-time library page be accepted, effective February 28, 2024 with many thanks for the many years of dedicated service to the Commack Public Library. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the retirement of Kaniz Salek, part-time library page be accepted, effective June 30, 2024 with many thanks for the many years of dedicated service to the Commack community. Ms. Kugler-Bode seconded. Carried unanimously.

Mrs. Zafonte moved that the retirement of Mary McCormick, part-time library clerk be accepted, effective June 30, 2024 with many thanks for the many years of dedicated service to the Commack community. Ms. Kugler-Bode seconded. Carried unanimously.

Mrs. Zafonte moved that the retirement of Lisa Cavallaro, full-time principal library clerk be accepted, effective December 18, 2024 with many thanks for the many years of dedicated service to the Commack community. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Elvezio moved that the retirement of Nancy Paszkiewicz, full-time librarian III be accepted, effective December 31, 2024 with many thanks for the many years of dedicated service to the Commack community. Mrs. Zafonte seconded. Carried unanimously.

Mr. Elvezio moved that the retirement of Michael Schellderfer, full-time custodial worker I be accepted, December 31, 2024 with many thanks for the many years of service to the Commack community. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that John Varrone be authorized to attend the Public Library Association Conference in Columbus, Ohio from April 2-6, 2024, based on the guidelines established in the Commack Public Library Board of Trustees' Bylaws. Reimbursement for registration, travel, lodging, meals, and other projected expenses to be submitted at the January board meeting for authorization. Ms. Kugler-Bode seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, January 15, 2024 at 7:30 p.m.

Mrs. Zafonte moved to adjourn the meeting at 8:46 p.m. Ms. Kugler-Bode seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano

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