

**Commack Public Library Board of Trustees
Minutes
December 21, 2021**

Present: Ms. Albano (Virtual), Mr. Elvezio (Virtual), Mr. Emsig (Virtual), Mr. Fitzgerald (Virtual), Mr. Hartman (Virtual) and Ms. Rosenthal (Virtual)

Absent: Mr. Gonzalez, with prior excuse

Guest: Mr. Cohen, Esq. (Virtual)

Mr. Hartman called the meeting to order at 7:37 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the regular meeting held on November 16, 2021 be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:40 p.m. to discuss the employment history of a particular person. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Board re-enter into regular session at 8:13 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$6,100.58 and \$49,319.67 be paid as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Capital Improvement \$1,575.60
Directors Discretionary \$317.99
Employee Benefits \$52,012.04
Payroll 1 \$67,376.61
Payroll 2 \$67,839.22
Payroll 3 \$68,957.20

Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved the following resolutions:

RESOLUTION NO. 1

RESOLVED that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, April 5, 2022 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the 2022-2023 Commack Public Library Budget and the election of one (1) Library Trustee, (for the position presently held by Mark Fitzgerald).

RESOLUTION NO. 2

RESOLVED, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 18 Hauppauge Road, Commack, New York, is hereby designated as the polling place.

RESOLUTION NO. 3

RESOLVED, that a Legal Notice, as required by Education Law Sections 1716 and 2004(1) and specifying March 7, 2022 as the last filing date for filing nominating petitions, shall be published in the Commack News and the Long Islander on Feb 17, March 3, March 17, and March 31, 2022.

RESOLUTION NO. 4

RESOLVED, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library, 18 Hauppauge Road, Commack, for the purpose of registering qualified voters on March 29, 2022 from 2:00 P.M. to 9:00 P.M.

RESOLUTION NO. 5

RESOLVED, that a budget information meeting for the purpose of discussing the expenditure of library funds and the budgeting thereof shall be held at the Commack Public Library, 18 Hauppauge Road, Commack, New York, on March 22, 2022, at 7:30 P.M.

RESOLUTION NO. 6

RESOLVED, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.

Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Anissa Mulé and Justine Rivera be authorized to attend the ServSafe Food Manager Course in Bellport, NY on January 26, 2022 at a cost of \$180.00 each plus mileage. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Commack Public Library Board of Trustees accepts the written investigation report from legal counsel dated December 9, 2021. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Janine Shephard be appointed as a substitute librarian I (adult), at an hourly salary of \$25.06, effective December 16, 2021. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that following piece of inoperable equipment be disposed of properly:

Monitor:

ViewSonic VA703b

M/N: VS11280

S/N: Q85064402492

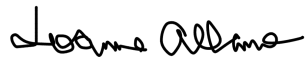
Circa: 2006

Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular meeting is Tuesday, January 18, 2022 at 7:30 p.m.

Mr. Emsig moved to adjourn the meeting at 8:29 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,



Joanne Albano

Due to Legislation signed by Governor Hochul, dated September 2, 2021: (S. 50001/A. 40001) extends virtual access to public meetings under New York State's Open Meetings Law, which allows New Yorkers to virtually participate in local government meetings during the COVID-19 pandemic through January 15, 2022. Board members are permitted to attend meetings virtually and have all voting rights.