

Commack Public Library Board of Trustees
Approved Minutes
December 22, 2022

Present: Ms. Albano, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Elvezio, with prior excuse
Mr. Emsig, with prior excuse

Mr. Hartman called the meeting to order at 7:33 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved that the minutes of the regular meeting held on November 22, 2022 be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:35 p.m. to discuss pending and current litigation and the employment history of a particular employee. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Board re-enter into regular session at 7:58 p.m.
Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented.
Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented.
Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$9,620.81 and \$55,078.47 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's Report be approved as presented.
Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Assistant Director's Report be approved as presented.
Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved the following additional bills be paid as presented:

Payroll 1 \$75,695.51
Payroll 2 \$79,096.81
Payroll 3 \$80,889.01
Capital Fund Supplemental \$260.88
Employee Benefits \$59,262.74
Capital Fund Accounts Payable \$2,724.70

Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that Patricia Lopez, substitute children's services librarian be removed from sub list, effective December 20, 2022. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that Jessica Mudano be appointed to the position of full-time Librarian I Children's Services at an annual salary of \$54,270.00, effective January 5, 2023. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that William McCaffrey be appointed to the position of guard at an hourly salary of \$25.00, effective December 20, 2022. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Justine Riveria, full-time librarian I in Youth Services be granted a transfer to the Lindenhurst Memorial Library, effective January 23, 2023. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that Diane Darcy be appointed to the position of substitute librarian I at an hourly salary of \$25.06, effective January 3, 2023. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved the following resolutions:

RESOLUTION NO. 1

RESOLVED that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, April 11, 2023 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the 2023-2024 Commack Public Library Budget and the election of one (1) Library Trustee, (for the position presently held by Vincent Gonzalez).

RESOLUTION NO. 2

RESOLVED, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 18 Hauppauge Road, Commack, New York, is hereby designated as the polling place.

RESOLUTION NO. 3

RESOLVED, that a Legal Notice, as required by Education Law Sections 1716 and 2004(1) and specifying March 13, 2023 as the last filing date for filing nominating petitions, shall be published in the Commack News and the Long Islander on Feb 23, March 9, March 23, and April 6, 2023.

RESOLUTION NO. 4

RESOLVED, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library, 18 Hauppauge Road, Commack, for the purpose of registering qualified voters on April 4, 2023 from 2:00 P.M. to 9:00 P.M.

RESOLUTION NO. 5

RESOLVED, that a budget information meeting for the purpose of discussing the expenditure of library funds and the budgeting thereof shall be held at the Commack Public Library, 18 Hauppauge Road, Commack, New York, on March 28, 2023, at 7:30 P.M.

RESOLUTION NO. 6

RESOLVED, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to sign the proposal dated November 28, 2022 from BBS Architects, Landscape Architects, Engineers for a Library Spatial Analysis. Mr. Fitzgerald seconded. Carried unanimously.

The date and time of the next regular meeting is Tuesday, January 17, 2023 at 7:30 p.m.

Mr. Gonzalez moved to adjourn the meeting at 8:27 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano

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