

Commack Public Library Board of Trustees
Minutes
January 15, 2014

Present: Mr. Emsig, Mr. Elvezio, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Pastore

Guests: Ms. Caldararo, Commack Public Library staff member
Christopher Sepp, Beatty Harvey Coco Architects, LLP
Todd Harvey, Beatty Harvey Coco Architects, LLP

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that executive session be taken out of order and be entered into immediately to discuss a personnel matter and contract negotiations. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved to adjourn executive session at 7:42 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the minutes of the December 18, 2013 meeting be approved as presented. Mr. Emsig seconded. One abstention. Carried.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the discussion with Christopher Sepp and Todd Harvey be taken out of order. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$4,883.77 and \$45,287.43 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director's report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Director's Discretionary \$416.67
Capital Improvement \$13,959.00
Employee Benefits \$37,641.30
Payrolls: \$72,967.67
 \$68,434.53

Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved the following resolutions:

RESOLUTION NO. 1

RESOLVED that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, April 8, 2014 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the 2014-15 Commack Public Library Budget and the election of one (1) Library Trustee, (for the position presently held by Dominick Elvezio).

RESOLUTION NO. 2

RESOLVED, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 18 Hauppauge Road, Commack, New York, is hereby designated as the polling place.

RESOLUTION NO. 3

RESOLVED, that a Legal Notice, as required by Education Law Sections 1716 and 2004(1) and specifying March 10, 2014 as the last filing date for filing nominating petitions, shall be published in the Commack News and the Long Islander on February 20, March 6, and March 20, and April 3, 2014.

RESOLUTION NO. 4

RESOLVED, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library for the purpose of registering qualified voters on Tuesday, April 1, 2014 from 2:00 P.M. to 9:00 P.M.

RESOLUTION NO. 5

RESOLVED, that a budget information meeting for the purpose of discussing the expenditure of library funds and the budgeting thereof shall be held at the Commack Public Library, 18 Hauppauge Road, Commack, New York, on Wednesday, March 19, 2014, at 7:30 P.M.

RESOLUTION NO. 6

RESOLVED, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the following policy be adopted:

The public shall not enter into a designated staff area or office without permission from the Director or his/her designee.

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Theresa McFall be authorized to attend the New York State Government Finance Officer's Annual Conference in Albany, New York from April 2-4, 2014 at a cost not to exceed \$575.00 according to the guidelines established by the Commack Public Library Board of Trustee bylaws. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Suzanne McGuire be authorized to attend the American Library Association Conference being held in Las Vegas, Nevada June 26-July 1, 2014, based on the guidelines established in the Commack Public Library Board of Trustee bylaws. Reimbursement for registration, travel lodging and meals and other projected expenses to be submitted at the February or March meeting for authorization. Mr. Elvezio seconded. Carried unanimously.

The next regular meeting is scheduled for Wednesday, February 19, 2014 at 7:30 p.m.

Mr. Gonzalez moved to adjourn the meeting at 9:15 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore