

Commack Public Library Board of Trustees
Approved Minutes
January 15, 2024

Present: Ms. Albano, Mr. Elvezio (virtual), Mr. Gonzalez (virtual, non-voting), Mr. Hartman, Ms. Rosenthal and Mrs. Zafonte

Absent: Ms. Kugler-Bode, with prior excuse

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mrs. Zafonte moved that the minutes of the regular meeting held on December 18, 2023 be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mrs. Zafonte moved that the Board enter into executive session at 7:32 p.m. to discuss pending litigation. Mr. Elvezio seconded. Carried unanimously.

Mrs. Zafonte moved that the Board re-enter into regular session at 7:40 p.m. Mr. Elvezio seconded. Carried unanimously.

Mrs. Zafonte moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the schedule of bills in the sums of \$3,457.79 and \$90,552.72 be paid as presented. Mr. Elvezio seconded. Carried unanimously.

Mrs. Zafonte moved that the Director's Report be approved as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Elvezio moved that the Assistant Director's Report be approved as presented. Mrs. Zafonte seconded. Carried unanimously.

First reading of Notary Public Policy.

Mr. Elvezio moved the following additional bills be paid as presented:

Employee Benefits \$68,310.29
Capital Fund \$1,200.35
Payroll #1 \$88,654.57
Payroll #2 \$79,226.38

Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved the following resolutions:

RESOLUTION NO. 1

RESOLVED that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, April 16, 2024 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the 2024-2025 Commack Public Library Budget and the election of three (3) Library Trustees, (for the positions presently held by Dominick Elvezio, Rona I. Kugler-Bode and Christine Zafonte).

RESOLUTION NO. 2

RESOLVED, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 18 Hauppauge Road, Commack, New York, is hereby designated as the polling place.

RESOLUTION NO. 3

RESOLVED, that a Legal Notice, as required by Education Law Sections 1716 and 2004(1) and specifying March 18, 2024 as the last filing date for filing nominating petitions, shall be published in the Commack News and the Long Islander on February 29, March 14, March 28, and April 11, 2024.

RESOLUTION NO. 4

RESOLVED, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library, 18 Hauppauge Road, Commack, for the purpose of registering qualified voters on April 2, 2024 from 2:00 P.M. to 9:00 P.M.

RESOLUTION NO. 5

RESOLVED, that a budget information meeting for the purpose of discussing the expenditure of library funds and the budgeting thereof shall be held at the Commack Public Library, 18 Hauppauge Road, Commack, New York, on April 2, 2024, at 7:30 P.M.

RESOLUTION NO. 6

RESOLVED, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.

Mr. Elvezio seconded. Carried unanimously.

Mrs. Zafonte moved that Andrew Nader be removed from the substitute guard list. Carried unanimously. Mr. Elvezio seconded. Carried unanimously.

Mrs. Zafonte moved that Jackie Narkiewicz be removed from the substitute librarian list. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that John Varrone be authorized to attend the Public Library Association conference being held in Columbus, Ohio from April 2-6, 2024 as authorized at the December 18, 2023 meeting. Reimbursement for registration travel, lodging, meals and other projected expenses not to exceed \$2,800.00. Mrs. Zafonte seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, February 19, 2024 at 7:30 p.m.

Mrs. Zafonte moved to adjourn the meeting at 8:14 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,



Joanne Albano