

**Commack Public Library Board of Trustees  
Minutes  
January 16, 2017**

Present: Mr. Elvezio, Mr. Emsig (tardy with prior excuse), Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal

Guests: Ms. Caldararo, Commack Public Library staff member  
Mr. Bob Caliendo, SCC Construction Management  
Mr. Robert Cohen, legal counsel

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Elvezio moved that the minutes of the regular meeting of the December 20, 2016 be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that the report by Bob Caliendo of SCC Construction Management be taken out of order. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session to discuss upcoming contract negotiations with the Union. Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig arrived during executive session.

Mr. Gonzalez moved to adjourn back to the regular meeting at 8:07 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Treasurer's Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the schedule of bills in the sums of \$3,282.57 and \$53,527.14 be paid as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved the following additional bills be paid as presented:

Payrolls: \$72,437.59

\$63,112.95

Capital Improvement Fund: \$42,023.18

Employee Benefits: \$40,594.03

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved the following resolutions:

#### RESOLUTION NO. 1

RESOLVED that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, April 4, 2017 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the 2017-18 Commack Public Library Budget and the election of one (1) Library Trustee, (for the position presently held by Mark Fitzgerald).

#### RESOLUTION NO. 2

RESOLVED, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 6243 Jericho Turnpike, Commack, New York, is hereby designated as the polling place.

#### RESOLUTION NO. 3

RESOLVED, that a Legal Notice, as required by Education Law Sections 1716 and 2004(1) and specifying March 6, 2017 as the last filing date for filing nominating petitions, shall be published in the Commack News and the Long Islander on February 17, March 3, and March 17, and March 31, 2017.

RESOLUTION NO. 4

RESOLVED, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library, 6243 Jericho Turnpike, Commack, for the purpose of registering qualified voters on Tuesday, March 28, 2017 from 2:00 P.M. to 9:00 P.M.

RESOLUTION NO. 5

RESOLVED, that a budget information meeting for the purpose of discussing the expenditure of library funds and the budgeting thereof shall be held at the Temple Beth David gymnasium, 100 Hauppauge Road, Commack, New York, on Tuesday, March 14, 2016, at 7:30 P.M.

RESOLUTION NO. 6

RESOLVED, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.

Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that Theresa McFall be authorized to attend the NYS Government Finance Officers' Association, Inc. in Albany, NY from March 29-March 31, 2017 at a cost not to exceed \$600.00. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Suzanne McGuire be authorized to attend the American Library Association Conference being held in Chicago, IL from June 22-June 27, 2017 based on the guidelines established in the Commack Public Library Board of Trustee Bylaws. Reimbursement for registration, travel, lodging, meals and other projected expenses to be submitted at the February or March Board meeting for authorization. Mr. Emsig seconded. Carried unanimously.

The date of the next regular meeting is Tuesday, February 21, 2017 at 7:30 p.m. at 6243 Jericho Turnpike, Commack.

Mr. Elvezio moved to adjourn the meeting at 8:46 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Rosenthal  
Director