

Commack Public Library Board of Trustees
January 16, 2018
Minutes

Present: Mr. Emsig (tardy with prior excuse), Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Elvezio, with prior excuse

Guests: Ms. Caldararo, Commack Public Library staff member
Mr. Amoruso, SCC Construction Management, Inc.
Ms. Albano, Young Adult Librarian

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the December 18, 2017 be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$3,742.51 and \$215,875.01 be paid as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's Report be approved as presented.

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved the following bills be paid as presented:

Payrolls: \$74,253.83

\$85,558.10

Employee Benefits: \$46,406.02

Capital Improvement: \$252,590.30

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that Joseph Maher be appointed to the position of custodial worker I, part-time at an hourly salary of \$14.72, effective November 2, 2017 filling the vacancy created by the resignation of Patrick Schiano. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that Nancy Paszkiewicz be authorized to attend the Public Library Association Conference being held in Philadelphia, PA from March 20, 2018 -March 24, 2018 based on the guideline established in the Commack Public Library Board of Trustee Bylaws. Reimbursement for registration, travel, lodging, meals and other projected expenses to be submitted at the February or March Board meeting for authorization. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved the following resolutions:

RESOLUTION NO. 1

RESOLVED that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, April 10, 2018 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the 2018-19 Commack Public Library Budget and the election of one (1) Library Trustee, (for the position presently held by Vincent Gonzalez).

RESOLUTION NO. 2

RESOLVED, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 18 Hauppauge Road, Commack, New York, is hereby designated as the polling place.

RESOLUTION NO. 3

RESOLVED, that a Legal Notice, as required by Education Law Sections 1716 and 2004(1) and specifying March 12, 2018 as the last filing date for filing nominating petitions, shall be published in the *Commack News* and the *Long Islander* on February 14, March 7, and March 21, and March 28, 2018.

RESOLUTION NO. 4

RESOLVED, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library, 18 Hauppauge Road, Commack, for the purpose of registering qualified voters on Tuesday, April 3, 2018 from 2:00 P.M. to 9:00 P.M.

RESOLUTION NO. 5

RESOLVED, that a budget information meeting for the purpose of discussing the expenditure of library funds and the budgeting thereof shall be held at the Commack Public Library, 18 Hauppauge Road, Commack, New York, on Tuesday, March 20, 2018, at 7:30 P.M.

RESOLUTION NO. 6

RESOLVED, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.

Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig arrived at 8:11 p.m.

Mr. Amoruso presented a thorough report regarding the status of the library renovation.

Mr. Fitzgerald moved that the Board enter into executive session at 8:28 p.m. to discuss the employment history of particular people. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Board enter back into regular session at 8:38 pm. Mr. Fitzgerald seconded. Carried unanimously.

The date of the next regular meeting is Tuesday, February 20, 2018 at 7:30 p.m.

Mr. Gonzalez moved to adjourn the meeting at 8:46 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,

Laurie Rosenthal

Director