

Commack Public Library Board of Trustees
Minutes
January 16, 2023

Present: Ms. Albano, Mr. Emsig (Virtually), Mr. Elvezio (Virtual with no voting rights)
Mr. Fitzgerald, Mr. Hartman and Ms. Rosenthal

Absent: Mr. Gonzalez, with prior excuse

Guest: Mr. Robert Cohen, Esq. (Virtual)

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the regular meeting held on December 22, 2022 be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:35 p.m. to discuss pending and current litigation. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Board re-enter into regular session at 7:47 p.m.
Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented.
Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented.
Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$2,055.12 and \$82,095.10 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented.
Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Assistant Director's Report be approved as presented.
Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved the following additional bills be paid as presented:

Employee Benefits \$55,762.92

Payroll # 1 \$74,262.95

Payroll # 2 \$71,584.14

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Rachel Lupinacci, substitute children's services librarian be removed from the sub list, effective January 31, 2023. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Joanne Albano be authorized to attend the LILRC Workshop entitled *How to Effectively Communicate, Manage Difficult Conversations and Personalities in the Workplace* on February 3, 2023 virtually at a cost of \$10.00.

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Joanne Albano be authorized to attend the LILRC Workshop entitled *Employee/Union Grievances: Best Practices for Identifying and Handling Workplace Issues Ranging from Informal Employee Gripes to Formal Allegations of Contractual/CBA violations* on February 10, 2023 virtually at a cost of \$90.00. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to purchase four Lenovo ThinkCentre M70q Gen 211MY001YUS Desktop Computers -Intel Core i5 11th Gen I5-11400T Hexa-core (6 Core) 1.30 GHz - 16GB RAM DDR4 SDRAM- 256 GB M.2 PCI Express NVMe SSD -Tiny – Black at a cost not to exceed \$786.99 per computer.

Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular meeting is Tuesday, February 21, 2023 at 7:30 p.m.

Mr. Emsig moved to adjourn the meeting at 8:13 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,



Joanne Albano