

Commack Public Library Board of Trustees
Minutes
January 18, 2012

Present: Mrs. Alexander, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, Mr. Gonzalez and Mrs. Pastore

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:30 P.M.

The Pledge of Allegiance was recited.

Mr. Emsig moved that S. Vincent Gonzalez be appointed to the Commack Public Library Board of Trustees, effective January 18, 2012, to fill the vacancy created by the resignation of Salvatore Sassano until the next annual election. Mrs. Alexander seconded. Carried Unanimously.

Mr. Gonzalez was sworn in.

Mrs. Alexander moved that the minutes of the December 21, 2011 meeting be approved as presented. Mr. Emsig seconded. One abstention. Carried.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$36,559.90 and \$287,331.80 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the Director's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Capital Fund: \$7,154.23
Capital Fund Supplementary: \$825.00
Employee Benefits: \$42,230.76
Payroll: \$76,799.36
Payroll: \$70,712.35
Director's Discretionary: \$416.67

Mrs. Alexander seconded. Carried unanimously.

Mr. Emsig moved the following resolutions:

RESOLUTION NO. 1

RESOLVED that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, April 3, 2012 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the 2012-13 Commack Public Library Budget and the election of two (2) Library Trustees, the first for a term of five (5) years expiring on June 30, 2017, to fill the position presently held by Mark Fitzgerald and the second to fill the unexpired term through June 30, 2013 caused by the resignation of Salvatore Sassano , and presently held by S. Vincent Gonzalez.

RESOLUTION NO. 2

RESOLVED, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 18 Hauppauge Road, Commack, New York, is hereby designated as the polling place.

RESOLUTION NO. 3

RESOLVED, that a Legal Notice, as required by Education Law Sections 1716 and 2004(1) and specifying March 5, 2012 as the last filing date for filing nominating petitions, shall be published in the Commack News and the Long Islander on February 16, March 1, and March 15, and March 29, 2012.

RESOLUTION NO. 4

RESOLVED, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library for the purpose of registering qualified voters on Tuesday, March 27, 2012 from 2:00 P.M. to 9:00 P.M.

RESOLUTION NO. 5

RESOLVED, that a budget information meeting for the purpose of discussing the expenditure of library funds and the budgeting thereof shall be held at the Commack Public Library, 18 Hauppauge Road, Commack, New York, on Wednesday, March 21, 2012, at 7:30 P.M.

RESOLUTION NO. 6

RESOLVED, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the resignation of Samantha Weber-Prevete, part-time page be accepted, effective January 28, 2012. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that Alyssa Puletz be appointed as a page, part-time effective January 17, 2012 filling the vacancy created by the resignation of Samantha Weber-Prevete. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Laurie Pastore be authorized to attend LILRC's *How to Market Your Library* on February 22, 2012 in Farmingdale, N.Y. at a cost not to exceed \$35.00 plus mileage. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that Joanne Kelleher and Joanne Albano be authorized to attend Book Expo on June 6, 2012 and June 7, 2012 at a cost not to exceed \$163.50 each. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to purchase on Lenovo Think Centre M71e Series SFF Energy Star Computer with three year onsite warranty at a cost not to exceed \$742.90. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that Nancy Paszkiewicz be authorized to attend the 2012 Public Library Association Convention being held in Philadelphia, Pennsylvania, March 13-18, 2012. Reimbursement for registration, travel, lodging and other projected expenses not to exceed \$2,481.00. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Hara Cohen be authorized to attend the American Library Association Conference being held in Anaheim, California June 21-June 26, 2012, based on the guidelines established in the Commack Public Library Board of Trustee Bylaws. Reimbursement for registration, travel, lodging, meals and other projected expenses to be submitted at the February

or March Board meeting for authorization. Mr. Emsig seconded. Carried unanimously.

The next regular meeting was scheduled for Wednesday, February 8, 2012 at 7:30 P.M.

Mr. Emsig moved that the meeting be adjourned. Mrs. Alexander seconded. Carried unanimously.

The meeting adjourned at 9:20 P.M.

Respectfully submitted,

Laurie Pastore