

Commack Public Library Board of Trustees  
Minutes  
January 19, 2011

Present: Mrs. Alexander, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, Mr. Sassano,  
and Mrs. Pastore

Guests: Kaitlyn Piccoli, Commackpatch.com,  
Albert Coster, Baldessari and Coster LLP  
Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:36 p.m.

The Pledge of Allegiance was recited.

Mrs. Alexander moved that the minutes of the regular meeting of December 15,  
2010 be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Sassano  
seconded. Carried unanimously.

Mrs. Alexander moved that the Treasurer's Report be accepted as presented. Mr.  
Fitzgerald seconded. Carried unanimously.

Mr. Sassano moved that the schedule of bills in the sums of \$42,814.53 and  
\$54,518.96 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be accepted as presented. Mrs.  
Alexander seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Payroll \$102,498.38

\$71,415.29

Employee Benefits \$42,814.53

Director's Discretionary \$300.00

Mr. Sassano seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be accepted as presented. Mrs. Alexander seconded. Carried unanimously.

Mrs. Alexander moved that the resignation of Patrick Gillen, part-time page, be accepted effective January 2, 2011. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Sandra Dickinson, part-time library clerk be given a leave of absence without pay, effective January 20, 2011. Mr. Sassano seconded. Carried unanimously.

Mrs. Alexander moved that Lois Gower, Margaret Styzer, and Catherine Lisinski be placed on the library clerk substitute list, effective January 20, 2011. They will be paid at an hourly rate of \$12.16 for hours worked. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the director be authorized to purchase two Lenovo ThinkCentre M58 Series SFF Intel Pentium Dual Core E5700 Processor (3.30GHZ 1066 MHz 2 MB L2) at a cost not to exceed \$535.75 each. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved the following resolutions:

**RESOLUTION NO. 1**

**RESOLVED** that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, April 5, 2011 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the 2011-12 Commack Public Library Budget and the election of one (1) Library Trustee, (for the position currently held by Arthur Emsig).

**RESOLUTION NO. 2**

**RESOLVED**, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 18 Hauppauge Road, Commack, New York, is hereby designated as the polling place.

**RESOLUTION NO. 3**

**RESOLVED**, that a Legal Notice, as required by Education Law Sections 1716 and 2004(1) and specifying March 7, 2011 as the last filing date for filing nominating petitions, shall be published in the Commack News and the Long Islander on February 17, March 3, and March 17, and March 31, 2011.

**RESOLUTION NO. 4**

**RESOLVED**, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library for the purpose of registering qualified voters on Tuesday, March 29, 2011 from 2:00 P.M. to 9:00 P.M.

**RESOLUTION NO. 5**

**RESOLVED**, that a budget information meeting for the purpose of discussing the expenditure of library funds and the budgeting thereof shall be held at the Commack Public Library, 18 Hauppauge Road, Commack, New York, on Wednesday, March 16, 2011, at 7:30 P.M.

## **RESOLUTION NO. 6**

**RESOLVED, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.**

Mrs. Alexander seconded. Carried unanimously.

Mrs. Alexander moved that Suzanne McGuire be authorized to attend the 2011 American Library Association Conference being held in New Orleans, Louisiana, June 23 –June 28, 2011. Reimbursement for registration, travel, lodging, meals and other projected expenses not to exceed \$1,861.00. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Commack Public Library Board of Trustees accept the 2009-2010 auditors' report submitted by Albert Coster of Baldessari and Coster LLP as presented. Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that the proposed 2011-2012 budget in the sum of \$3,687,520.00 be adopted. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved to enter into executive session at 8:50 p.m. to discuss upcoming contract negotiations. Mr. Sassano seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter back into regular session at 9:20 p.m. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the meeting be adjourned at 9:21 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore