

Commack Public Library Board of Trustees

Minutes

January 20, 2015

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal-Pastore

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the December 18, 2014 meeting be approved as presented. Mr. Fitzgerald seconded. One abstention. Carried.

Mr. Fitzgerald moved that the Board enter into executive session at 7:32 p.m. to discuss the employment history of particular persons or matters regarding the employment of a particular person. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Board enter back into regular session at 7:35 p.m. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved that the schedule of bills in the sums of \$3,568.54 and \$51,406.25 be paid as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the following additional bills be paid as presented:

Director's Discretionary \$500.00

Employee Benefits \$41,513.37

Payrolls: \$74,338.42

\$94,683.65

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved the following resolutions:

RESOLUTION NO. 1

RESOLVED that pursuant to Education Law, Section 260, Subdivision 7, a Special District Meeting of the Commack Union Free School District be held for the residents and qualified voters of the Town of Huntington only, on Tuesday, April 14, 2015 from 9:00 A.M. to 9:00 P.M., for the purpose of voting on the 2015-16 Commack Public Library Budget and the election of one (1) Library Trustee, (for the position presently held by Steve Hartman).

RESOLUTION NO. 2

RESOLVED, that pursuant to Education Law, Section 260, Subdivision 11, the Commack Public Library, 18 Hauppauge Road, Commack, New York, is hereby designated as the polling place.

RESOLUTION NO. 3

RESOLVED, that a Legal Notice, as required by Education Law Sections 1716 and 2004(1) and specifying March 16, 2015 as the last filing date for filing nominating petitions, shall be published in the Commack News and the Long Islander on February 26, March 12, and March 26, and April 9, 2015.

RESOLUTION NO. 4

RESOLVED, that pursuant to Education Law Section 2014(2) the Board of Registration will meet at the Commack Public Library for the purpose of registering qualified voters on Tuesday, April 7, 2015 from 2:00 P.M. to 9:00 P.M.

RESOLUTION NO. 5

RESOLVED, that a budget information meeting for the purpose of discussing the expenditure of library funds and the budgeting thereof shall be held at the Commack Public Library, 18 Hauppauge Road, Commack, New York, on Thursday, March 19, 2015, at 7:30 P.M.

RESOLUTION NO. 6

RESOLVED, that the District Clerk of the Commack Union Free School District will be requested to appoint the Inspectors of Election.

Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that Marilyn Thaens be returned to the substitute clerk list, effective February 1, 2015. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the disability retirement of Laura Miele be accepted effective November 11, 2014 and therefore the motion granted for a medical leave of absence, effective December 18, 2014, is hereby revoked as moot. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved the following resolution:

Upon recommendation of the Library Director, it is RESOLVED, that the Board of Trustees hereby codifies the established past practice by which the following confidential employees, who are not subject to the Collective Bargaining Agreement with the United Public Service Employees Union (“Contract”), are entitled to the same working condition and benefits, excluding salary, as those staff members who are covered by the contract: Theresa McFall, Demian Meyer and Elizabeth Caldararo.

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved the following resolution:

IT IS HEREBY RESOLVED that, in addition to the annual salary established for the Library Director by the Board of Trustees, the Library Director shall be entitled to the vacation, sick and personal leave accruals set forth in the collective Bargaining Agreement with the United Public Service Employees Union, it being understood that the Library Director is not entitled to overtime, longevity pay or other increment that is related to salary and wages.

Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to hire a contractor to repair the parking lot at a cost not to exceed \$1,930.00. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that Theresa McFall be authorized to attend the Annual Government Finance Officer's meeting in Albany, N.Y. from March 25, 2015-March 27, 2015 at a cost not to exceed \$700.00. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Nancy Paszkiewicz be authorized to attend the American Library Association Conference being held in San Francisco, CA June 25-June 30, 2015, based on the guidelines established in the Commack Public Library Board of Trustee bylaws. Reimbursement for registration, travel lodging and meals and other projected expenses to be submitted at the February or March meeting for authorization. Mr. Elvezio seconded. Carried unanimously.

The next special meeting is scheduled for Tuesday, February 3, 2015 at 7:30 p.m.

The next regular meeting is scheduled for Tuesday, February 17, 2015 at 7:30 p.m.

Mr. Gonzalez moved to adjourn the meeting at 8:15 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore Rosenthal