

Commack Public Library Board of Trustees
Approved Minutes
January 20, 2025

Present: Ms. Albano, Mr. Elvezio, Mr. Gonzalez (virtual), Mr. Hartman,
Ms. Kugler-Bode, Ms. Rosenthal and Mrs. Zafonte

Mr. Elvezio called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Ms. Kugler-Bode moved that the minutes of the regular meeting held on December 16, 2024 be approved as presented. Mrs. Zafonte seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Board enter into executive session at 7:32 p.m. to discuss the employment history of a particular person(s). Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved that the Board re-enter into regular session at 8:29 p.m. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Hartman moved that the Financial Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Treasurer's Report be accepted as presented. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the schedule of bills in the sums of \$22,556.28 and \$119,912.18 be paid as presented. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved the following additional bills be paid as presented:

Payrolls: \$94,827.52
 \$110.54
 \$84,634.65
Employee Benefits: \$85,601.62
Directors Discretionary: \$429.46

Mr. Hartman seconded. Carried unanimously.

Mrs. Zafonte moved that the Director's Report be approved as presented. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved that the Assistant Director's Report be approved as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Hartman moved that Joanne Albano, Ocaria DiMango, John Varrone, Jay Giuffrida and Regina Searight be authorized to attend the Long Island Library Conference on May 8, 2025 in Melville, N.Y. at a cost not to exceed \$110.00 (non-members), \$85.00 (members) plus mileage. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that Regina Searight be authorized to attend the American Library Association Conference being held in Philadelphia, Pennsylvania from June 26, 2025- June 30, 2025 based on the guidelines established in the Commack Public Library Bylaws. Reimbursement for registration, travel, lodging and meals and other projected expenses to be submitted at the February Board meeting for authorization. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the move that the following obsolete or item that cannot be repaired be disposed of properly:

CPU
Lenovo
M/N M710q
S/N MJ07184K
Circa 2018

Mr. Gonzalez seconded. Carried unanimously.

Ms. Kugler-Bode moved that the proposed budget for 2025-2026 in the sum of \$4,551,073 be adopted. Mr. Hartman seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, February 17, 2025 at 7:30 p.m.

Mr. Hartman moved to adjourn the meeting at 9:34 p.m. Mr. Gonzalez seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano

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