

Commack Public Library Board of Trustees

Minutes

February 19, 2014

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman and Ms. Pastore

Absent: Mr. Gonzalez, with prior excuse

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the January 15, 2014 meeting be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:35 p.m. to discuss a personnel issue and contract negotiations. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved to adjourn executive session at 7:45 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$10,583.24 and \$59,237.99 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the director's report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Director's Discretionary: \$416.67

Employee Benefits: \$38,099.19

Payrolls: \$70,452.19

\$73,380.33

\$71,402.80

Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the proposed budget 2014-2015 budget in the sum of \$3,522,678.00 be adopted February 19, 2014. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved the following resolution:

Upon recommendation of the Library's Director and its Architect, it is hereby:

RESOLVED, that because repairs are necessary on an emergency basis to immediately address severe potholes and possible sinkholes in the parking lot, the Board of Trustees hereby authorizes that these repairs be undertaken on an emergency basis and that the bidding requirements of General Municipal Law § 103 are not to be applied to these emergency repairs, and it is

FURTHER RESOLVED, that pursuant to this Declaration of Emergency, the Library Director is authorized to take all necessary and reasonable steps to effectuate these emergency repairs.

Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Joanne Kelleher be authorized to attend the Public Library Association Conference being held in Indianapolis, Indiana, March 11-15, 2014. Reimbursement for registration, travel, lodging and other projected expenses not to exceed \$2,450.00. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the internal title of Manager of Business Operations be granted to Theresa McFall, effective February 20, 2014. Mr. Emsig seconded.
Carried unanimously.

The Budget Information Meeting is scheduled for Wednesday, March 19, 2014 at 7:30 p.m.

The next regular meeting is scheduled for Wednesday, March 19, 2014 immediately following the Budget Information Meeting.

The regular meeting in April will take place on Tuesday, April 15, 2014 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 8:50 p.m. Mr. Emsig seconded.
Carried unanimously.

Respectfully submitted,

Laurie Pastore