

Commack Public Library Board of Trustees
Unapproved Minutes
February 19, 2024

Present: Ms. Albano, Mr. Elvezio (virtual), Mr. Gonzalez (virtual), Mr. Hartman, Ms. Kugler-Bode and Ms. Rosenthal

Absent: Mrs. Zafonte, with prior excuse

Mr. Hartman called the meeting to order at 7:31 p.m.

The Pledge of Allegiance was recited.

Mr. Elvezio moved that the minutes of the regular meeting held on January 15, 2024 be approved as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Board enter into executive session at 7:33 p.m. to discuss the employment history of a particular person(s). Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Board re-enter into regular session at 7:41 p.m. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Treasurer's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Ms. Kugler-Bode moved that the schedule of bills in the sums of \$8,726.51 and \$164,171.49 be paid as presented. Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Director's Report be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved that the Assistant Director's Report be approved as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved the following additional bills be paid as presented:

Employee Benefits \$70,818.52
Payroll #1 \$74,203.41
Payroll #2 \$75,502.73
Directors Discretionary \$414.47

Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that Tom May be appointed to the position of page, part-time at an hourly salary of \$16.00, effective February 22, 2024, filling the vacancy created by the retirement of Diana Greenstein. Mr. Gonzalez seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Commack Public Library Board of Trustees approve the Commack Library District Annual Report for Public and Association Libraries 2023. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to enter into a three-year lease agreement with Canon Solutions America to lease one color Image Runner advance DX C5840i and one Canon black and white Image Runner Advance DX 4945i and two Jamex Network Enable Multi-Copy Bill and Coin Towers and service for thirty-six months through the National IPA program. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that Joanne Albano, Nancy Paszkiewicz, Ocaria DiMango, John Varrone, Anissa Mule and Regina Searight be authorized to attend the Long Island Library Conference in Melville, N.Y. on May 9, 2024 at a cost not to exceed \$95.00(non-member) and \$80.00(member) each plus mileage. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the proposed budget in the sum of \$4,767,643 be adopted. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the following inoperable or obsolete equipment be disposed of properly:

iPad (3rd generation)
S:/N: DMPHQCCDJ8T
Circa 2012

iPad (3rd generation)
S/N: DMPHQAQNDJ8T
Circa 2012

Mr. Elvezio seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, March 18, 2024 at 7:30 p.m.

The date and time of the next special meeting, the Budget Information Meeting is Tuesday, April 2, 2024 at 7:30 p.m.

Mr. Gonzalez moved to adjourn the meeting at 8:34 p.m. Ms. Kugler-Bode seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano