

**Commack Public Library Board of Trustees**  
**Minutes**  
**February 21, 2017**

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez (tardy with prior excuse), Mr. Hartman and Ms. Rosenthal

Guests: Ms. Caldararo, Commack Public Library staff member  
Mr. Meyer, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the regular meeting of the January 26, 2017 be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez arrived.

Mr. Emsig moved that the schedule of bills in the sums of \$10,554.83 and \$97,009.67 be paid as presented. Mr. Gonzalez seconded. Carried unanimously.

Ms. Rosenthal presented a Keynote presentation of the year in review which was reviewed with interest.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved the following additional bills be paid as presented:

Payrolls \$67,594.91  
\$69,382.49  
\$67,880.62  
Employee Benefits \$44,750.56  
Capital Improvement \$344,504.06

Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the resignation of Jeremy Forman, part-time page be accepted effective February 6, 2017. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved that Barbara Lester be appointed to the position of substitute guard at an hourly salary of \$22.00, effective January 24, 2017. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved upon recommendation of the Director and the Library's independent auditor, it is RESOLVED, that the Board of Trustees hereby approves the establishment of a Debt Service Fund to segregate the annual tax revenues for debt service and related bond principal and interest payments in regard to the current DASNY bond financing. These funds are required to be accounted for separately as they are restricted for debt service. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Commack Public Library Board of Trustees approve the 2016 Annual Report for Public and Association Libraries. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that Joanne Albano, Michelle Rorke, Nancy Paszkiewicz, Anissa Mule and Laurie Rosenthal be authorized to attend the Long Island Library Conference on May 4, 2017 in Melville, N.Y. at a cost not to exceed \$50.00(member)/\$60.00 (non-member) plus mileage. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Joanne Albano and Anissa Mule be authorized to attend the CLASC membership meeting and dinner in Stony Brook, N.Y. on April 20, 2017 at a cost of \$48.00 each plus mileage. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Joanne Kelleher be reimbursed for School Library Journal's Day of Dialog on May 31, 2017 in New York, N.Y. at a cost not to exceed a total of \$316.32 for Anissa Mule, Joanne Albano and Joanne Kelleher. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the proposed 2017-2018 budget in the sum of \$4,148,664.00 be adopted. Mr. Fitzgerald seconded. Carried unanimously.

The date of the next special meeting is the Budget Information Meeting scheduled for Tuesday, March 14, 2017 at 7:30 p.m. at Temple Beth David, 100 Hauppauge Road, Commack.

The date of the next regular meeting is Tuesday, March 14, 2017 at Temple Beth David, 100 Hauppauge Road, Commack immediately following the Budget Information Meeting.

Mr. Gonzalez moved to adjourn the meeting at 8:28 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Rosenthal  
Director