

Commack Public Library Board of Trustees
Minutes
March 15, 2016

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:45 p.m.

The Pledge of Allegiance was recited.

Mr. Elvezio moved that the minutes of the regular meeting of February 16, 2016 and the special meeting of March 3, 2016 be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved that the Financial Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$6,443.58 and \$34,178.48 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the following additional bills be paid as presented:

Employee Benefits \$41,507.02
Capital Improvement \$5,407.25
Payrolls \$67,088.80
\$74,165.86

Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that Joanne Kelleher and Joanne Albano be authorized to attend the Children's Librarians Association of Suffolk County's Annual Membership Meeting and Dinner on April 13, 2016 in Stonybrook, N.Y. at a cost not to exceed \$48.00 each plus mileage. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to sign a contract to hire a lighting consultant for the renovation project after requests for proposals are sent to an appropriate number of professionals per the purchasing policy upon the recommendation of the Library's architect for the building renovation project. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved the following resolution:

Upon recommendation of the Director, it is resolved that the Board approves the sub-lease with OTB and the Board President is authorized to sign the same, subject to final approval by the Library's attorney. Mr. Gonzalez seconded. Carried unanimously.

The next special meeting which is the Commack Public Library Budget Vote and Trustee Election is scheduled for Tuesday, April 5, 2016 from 9:00 a.m.-9:00 p.m.

The date and time of the next special meeting is Tuesday, April 5, 2016 at 7:30 p.m.

The date and time of the next regular meeting is Tuesday, April 19, 2016 at 7:30 p.m.

Mr. Emsig moved to adjourn the meeting at 8:15 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,

Laurie Rosenthal
Director