

Commack Public Library Board of Trustees
Minutes
March 16, 2011

Present: Mrs. Alexander, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman,
and Mrs. Pastore

Absent: Mr. Sassano, with prior excuse

Guest: Mr. Robert Cohen, Esq.
Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 8:09 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald approved the minutes of February 15, 2011. Mr. Emsig seconded.
Carried unanimously.

Mrs. Alexander moved to accept the Financial Report. Mr. Emsig seconded.
Carried unanimously.

Mr. Emsig moved to accept the Treasurer's Report. Mrs. Alexander seconded.
Carried unanimously.

Mr. Fitzgerald moved to approve the schedule of bills. Mrs. Alexander seconded.
Carried unanimously.

Mr. Fitzgerald moved to accept the Director's report. Mr. Emsig seconded.
Carried unanimously.

Mrs. Alexander moved that Lois Gower be removed from the substitute list
effective March 16, 2011. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the following additional bills be paid as presented:

Capital Improvement: \$953.04
Director's Discretionary: \$1,370.00
Employee Benefits: \$38,961.39
Payrolls: \$70,710.23
\$75,995.26

Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that Joanne Albano and Joanne Kelleher be reimbursed \$46.00 each for the Children's Librarian's Association of Suffolk County's Meeting and Dinner they will attend on April 14, 2011 in Stonybrook, N.Y. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Joanne Kelleher and Joanne Albano be authorized to attend Bookexpo America on May 24, 2011 in New York City at a cost not to exceed \$100 each (registration, conference and exhibits) plus transportation. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that Maureen Armstrong, Sandra Marcus and Lisa Cavallaro be reimbursed \$5.00 each for the support staff roundtable they will attend on March 30, 2011 in Holbrook, N.Y. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Diane Doty be authorized to attend the 2011 Fran Romer Booktalk Workshop on April 8, 2011 in Greenlawn, N.Y. at a cost not to exceed \$10.00 plus mileage. Mrs. Alexander seconded. Carried unanimously.

Mrs. Alexander moved that the Director be authorized to hire Capital Contracting Services Inc. at a cost not to exceed \$10,200.00 to demolish, remove and replace fifty-four linear feet of drywall in the lower book stack area. This quote includes: the removal of shelving, installing a dust barrier, replacing metal studding, waterproofing the interior foundation wall, priming, taping, spackling and painting the drywall, installing a vinyl cove base and reinstalling the metal shelving. Mr. Emsig seconded. One abstention. Motion carried.

Mr. Fitzgerald moved that the Commack Public Library Board of Trustees approve the Commack Public Library District Annual Report for Public and Association Libraries 2010. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved the Director be authorized to direct the Library architect to prepare specifications for an RFP for the repair of the library parking lot at a cost not to exceed \$4,000.00. Mrs. Alexander seconded. Carried unanimously.

The next regular meeting is scheduled for April 20, 2011 at 7:30 p.m.

The next special meeting is the Budget Vote and Trustee Election scheduled for Tuesday, April 5, 2011 from 9:00 a.m.-9:00 p.m.

Mr. Fitzgerald motioned to enter into executive session at 8:53 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Board enter back into regular session at 9:27 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the meeting be adjourned at 9:28 p.m. Mrs. Alexander seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore