

**Commack Public Library Board of Trustees
Minutes
March 20, 2013**

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez (arrived at 8:08 p.m.), Mr. Hartman and Ms. Pastore

Absent with prior excuse: Mrs. Alexander

Guests: Mrs. Caldararo, Commack Public Library staff member
Mrs. McFall, Commack Public Library staff member
Mr. Dominick Elvezio, Commack Public Library patron

Mr. Hartman called the regular meeting to order at 7:57 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of the regular meeting on February 12, 2013 be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$14,269.91 and \$65,099.06 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved the following additional bills be paid as presented:

Capital Improvement: \$1,775.00
Director's Discretionary: \$416.67
Employee Benefits: \$42,293.44

Payrolls: \$76,739.33
 \$72,468.96
 \$74,774.40

Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Commack Public Library Board of Trustees approve the *Commack Public Library District Annual Report for Public and Association Libraries 2012 New York State Report*. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the revised bylaws of the Commack Public Library Board of Trustees be adopted effective, March 20, 2013. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Joanne Kelleher and Joanne Albano be authorized to attend the *2013 Fran Romer Memorial Booktalk Workshop* entitled *Reaching the Reluctant Reader* on Friday, April 12, 2013 in Holbrook, N.Y. at a cost not to exceed \$14.00 each plus mileage. Mr. Emsig. Carried unanimously.

Mr. Emsig moved that Joanne Albano and Joanne Kelleher be authorized to attend the *CLASC Annual Meeting, Author Visit and Dinner* on Thursday, April 18, 2013 in Stonybrook, N.Y. at a cost not to exceed \$48.00 each plus mileage. Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig moved that Laurie Pastore be authorized to attend the LILRC *How Important is Customer Service* on April 18, 2013 in Plainview, N.Y. at a cost not to exceed \$80.00 plus mileage. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Laurie Pastore, Joanne Albano, Nancy Paszkiewicz, Phyllis Calev, Judy Calderone, Karen Visser, Joanne Kelleher, Suzanne McGuire, Sandy Marcus, Maureen Armstrong, Theresa McFall and Alice Hogan be authorized to attend the 2013 Long Island Library Conference on May 2, 2013 in Melville, N.Y. at a cost not to exceed \$50.00(members)/\$60.00(non-members) plus mileage. Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig moved that Joanne Albano be authorized to attend the American Library Association Conference being held in Chicago, Illinois, June 27-July 2, 2013. Reimbursement for registration, travel, lodging and other projected expenses not to exceed \$2,500.00. Mr. Gonzalez seconded. Carried unanimously.

The next regular meeting is scheduled for Wednesday, April 17, 2013 at 7:30 p.m.

The next special meeting is the Budget Vote and Trustee Election scheduled for Tuesday, April 9, 2013 from 9:00 a.m.-9:00 p.m.

Mr. Gonzalez moved that the meeting be adjourned. Mr. Emsig seconded. Carried unanimously.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Laurie Pastore