

Commack Public Library Board of Trustees
Minutes
March 22, 2012

Present: Mrs. Alexander, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman,
and Mrs. Pastore

Absent: Mr. Emsig, with prior excuse

Guests: Ms. Caldararo, Commack Public Library staff member
Ms. McFall, Commack Public Library staff member
Ms. Albano, Commack Public Library staff member

Mr. Hartman called the meeting to order at 8:05 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved that the minutes of the February 13, 2012 meeting be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that the Financial Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved the schedule of bills in the sums of \$15,600.89 and \$40,661.02 be paid as presented. Mr. Gonzalez seconded. Carried unanimously.

Mrs. Alexander moved that the Director's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the following additional bills be paid as presented:

Employee Benefits \$39,910.29
Capital Improvement Fund \$102.50
Capital Improvement Fund Supplemental \$6,737.00
Payroll \$74,889.38
 \$77,480.77
 \$72,991.62

Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that the Commack Public Library Board of Trustees approve the Commack Public Library District Annual Report for Public and Association Libraries 2011. Mr. Gonzalez seconded. Carried unanimously.

Mrs. Alexander moved that the Director be authorized to hire a contractor to powerwash the exterior of the Library building, the Library sidewalks and fence at a cost not to exceed \$2,700.00 after getting at least three estimates. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Lisa Cavallaro, Sandy Marcus, Maureen Armstrong, Phyllis Caley and Judy Calderone be authorized to attend the Support Staff Division Annual Roundtable on March 28, 2012 in Brentwood, N.Y. at a cost not to exceed \$5.00 each plus mileage. Mr. Gonzalez seconded. Carried unanimously.

Mrs. Alexander moved that Joanne Kelleher be authorized to attend the 2012 Fran Romer Memorial Booktalk Workshop on Friday, April 20, 2012 in Brentwood, N.Y. at a cost not to exceed \$10.00 plus mileage. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Joanne Kelleher and Joanne Albano be authorized to attend the Children's Librarians Association of Suffolk County Annual General Membership Meeting and Dinner on Thursday,

April 26, 2012 in Stonybrook, N.Y. at a cost not to exceed \$46.00 each plus mileage. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that Laurie Pastore, Joanne Kelleher, Joanne Albano, Suzanne McGuire, Hara Cohen and Nancy Paszkiewicz be authorized to attend the Long Island Library Conference on May 3, 2012 in Melville, N.Y. at a cost not to exceed \$50 (members) / \$60 (non-members) for registration (includes lunch). Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to purchase nine ViewSonic VA2033-LED 20" Wide monitors at a total cost not to exceed \$1,080.98. Mrs. Alexander seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to purchase nine Thinkcentre M71E Series computers at a cost not to exceed \$8,629.20. Mr. Fitzgerald seconded. Carried unanimously.

The next regular meeting is scheduled for Wednesday, April 18, 2012 at 7:30 p.m.

The next special meeting is the Budget Vote and Trustee Election scheduled for Tuesday, April 3, 2012 from 9:00 a.m. to 9:00 p.m.

Mr. Fitzgerald moved that the meeting be adjourned at 8:36 p.m. Mr. Gonzalez seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore