

Commack Public Library Board of Trustees
Minutes
March 23, 2021

Present: Ms. Albano, Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal

Guest: Ms. Brand, Library School Student

Mr. Hartman called the meeting to order at 7:51 p.m.

The Pledge of Allegiance was recited.

Mr. Elvezio moved that the minutes the Executive Session meeting of March 3, 2021 and the regular meeting of February 23, 2021 be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:52 p.m. to discuss Collective Bargaining negotiations pursuant to Article 14 of the Civil Services Law. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Board re-enter into regular session at 7:56 p.m. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Treasurer's Report be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$6,829.47 and \$56,742.74 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved the following additional bills be paid as presented:

Payroll 1: \$64,328.60
Payroll 2: \$67,318.70
Capital Fund: \$493.32
Capital Fund Supplemental: \$2,475.02
Directors Discretionary \$875.00
Employee Benefits: \$47,092.44

Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that Stephan Jones' unpaid leave of absence be extended through April 30, 2021. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Mary McCormick's unpaid leave of absence be extended through April 30, 2021. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the revised Commack Public Library Meeting Room Policy be adopted, effective March 23, 2021. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the revised Commack Public Library Confidentiality Policy be adopted, effective March 23, 2021. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the revised Commack Public Library Open Meetings Policy be adopted, effective March 23, 2021. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Commack Public Library Plan for Continuation of Operations for Declared State Disaster Emergency Involving a Communicable Disease be adopted, effective March 23, 2021. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the revised Long-Range Plan be adopted, effective March 23, 2021. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that the revised Disaster Plan be adopted, effective March 23, 2021. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved the following obsolete equipment be disposed of properly:

Poster Printer:
Canon ImagePROGRAF w6400
AAW02304
circa – 2007

Mr. Fitzgerald seconded. Carried unanimously.

The date and time of the next special meeting, Executive Session Meeting, is Thursday, April 1, 2021 at 7:00 p.m.

The date and time of the next special meeting, the Annual Budget Vote and Trustee Election, is Tuesday, April 6, 2021 from 9:00 a.m. – 9:00 p.m.

The date and time of the next regular meeting is Tuesday, April 20, 2021 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 8:26 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Laurie Rosenthal".

Laurie Rosenthal