

Commack Public Library Board of Trustees
Approved Minutes
March 28, 2023

Present: Ms. Albano, Mr. Elvezio, Mr. Fitzgerald, Mr. Gonzalez (Virtually), Mr. Hartman (Virtually) and Ms. Rosenthal

Absent: Mr. Emsig, with prior excuse

Mr. Hartman called the meeting to order at 7:47 p.m.

The Pledge of Allegiance was recited.

Mr. Elvezio moved that the minutes of the regular meeting held on February 21, 2023 be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board enter into executive session at 7:48 p.m. to discuss collective bargaining negotiations pursuant to Article 14 of the Civil Services Law. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Board re-enter into regular session at 7:52 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Financial Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$8,779.44 and \$38,835.13 be paid as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the Assistant Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved the following additional bills be paid as presented:

Employee Benefits \$61,446.63
Payroll 1 \$76,701.49
Payroll 2 \$70,528.97
Payroll 3 \$72,123.49
Capital fund \$18,018.20

Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that Ann Zaffarese be appointed to the position of library circulation clerk (currently a library page) at an hourly salary of \$17.41, effective April 3, 2023, filling the vacancy created by the resignation of Jay Guiffrida. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that Daniela Pulice be appointed as a page at an hourly salary of \$15.00, effective March 21, 2023, filling the vacancy created by Ann Zaffarese being transferred to the circulation desk. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the resignation of Danielle Zafonte, page, be accepted, effective March 31, 2023. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that Natalie Voltz be appointed as a page at an hourly salary of \$15.00, effective March 16, 2023 filling the vacancy created by resignation of Danielle Zafonte. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that Michelle Glovinsky, library clerk, be appointed full-time (currently 25 hours per week) at an annual salary of \$32,487.00, effective May 25, 2023. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the following obsolete or unrepairable equipment be disposed of properly:

Lenovo CPU
MT - M 10FY - 0013US
SN: MJD4RR3V
Circa: 2017

Lenovo CPU
MT - M 10FY - 0013US

SN: MJO4GE29
Circa: 2017

Dell Optiplex GX520
SN: 52T3981
Circa: 2007

Lenovo CPU
MT - M 3157 - CIO
SN: MJLNBAB
Circa: 2012

Lenovo CPU
MT - M 3157 - CT0
SN: MJLNBAC
Circa: 2012

Lenovo CPU
MT - M 3157 - CTO
SN: MJLNAZY
Circa: 2012

Lenovo CPU
MT - M 3157 - CT0
SN: MJLNAZT
Circa: 2012

Lenovo CPU
MT - M 3157 - CTO
SN: MJLNAZY
Circa: 2012

Lenovo CPU
MT - M 3157 - CTO
SN: MJLNBAA
Circa: 2012

Lenovo CPU
MT - M 3157 - CTO
SN: MJLNAZZ
Circa: 2012

Lenovo CPU
MT - M 3157 - CTO
SN: MJLNAZW
Circa: 2012

Lenovo CPU
MT-M 7220 - CTO
SN: MJBPCPC
Circa: 2011

Lenovo CPU
MT-M 7220 - CTO
SN: MJYGAV8
Circa: 2011

Lenovo CPU
MT-M 7220 - CTO
SN: MJLFRR1
Circa: 2011

Mr. Elvezio seconded. Carried unanimously.

The date and time of the next special meeting, Annual Budget and Trustee Election is Tuesday, April 11, 2023 from 9:00 a.m. to 9:00 p.m.

The date and time of the next regular meeting is Tuesday, April 18, 2023 at 7:30 p.m.

Mr. Elvezio moved to adjourn the meeting at 8:13 p.m. Mr. Fitzgerald seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano

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