

**Commack Public Library Board of Trustees**  
**Unapproved Minutes**  
**April 15, 2024**

Present: Ms. Albano, Mr. Elvezio, Mr. Hartman, Ms. Kugler-Bode, Ms. Rosenthal and Mrs. Zafonte

Absent: Mr. Gonzalez, with prior excuse

Mr. Hartman called the meeting to order at 7:31 p.m.

The Pledge of Allegiance was recited.

Mrs. Zafonte moved that the minutes of the Budget Information meeting held on April 2, 2024 and the regular meeting held on March 18, 2024 be approved as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Elvezio moved that the Board enter into executive session at 7:33 p.m. to discuss the employment history of a particular person(s). Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Board re-enter into regular session at 7:48 p.m. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved that the schedule of bills in the sums of \$5,697.95 and \$53,842.87 be paid as presented. Mrs. Zafonte seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Director's Report be approved as presented. Mrs. Zafonte seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Assistant Director's Report be approved as presented. Mr. Elvezio seconded. Carried unanimously.

Mrs. Zafonte moved the following additional bills be paid as presented:

Employee Benefits \$81,428.16

Payroll #1 \$84,872.96

Payroll #2 \$73,673.91

Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that the resignation of Natalie Voltz, part-time page, be accepted effective April 28, 2024. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the resignation of Kevin Wustenhoff, part-time security guard, be accepted effective April 23, 2024. Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that Eileen Czerwinski be appointed to the position of part-time (17 ½ hours) library assistant at an hourly salary of \$25.82, effective April 19, 2024. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that Joanne Piombino Browning be reimbursed \$85.00 for the CLASC Membership Meeting and Dinner that she will be attending on April 18, 2024 in Smithtown, N.Y. featuring author illustrator Lynnor Bontigao.

Ms. Kugler-Bode seconded. Carried unanimously.

Mrs. Zafonte moved that Jay Guifrida be promoted to the position of Librarian I (Children's Services), part-time at an hourly salary of \$31.52, retroactively effective to December 8, 2023. Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that Anissa Mulé be authorized to attend the American Library Association Conference being held in San Diego, California from June 26, 2024- July 2, 2024 as authorized at the March 18, 2024 meeting board meeting.

Reimbursement for registration, travel, lodging, meals and other projected expenses not to exceed \$ 4,055.00. (*The Board acknowledges that there were no accommodations available that met the mean average of the single room rate provided by the conference website. Per Commack Public Library bylaws, the Board authorizes the single room rate to be raised by a maximum of \$20.00.*)

Mrs. Zafonte seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, May 20, 2024 at 7:30 p.m.

The date and time of the next special meeting, the Annual Budget Vote and Trustee Election is Tuesday, April 16, 2024 from 9:00 a.m. – 9:00 p.m.

Mr. Elvezio moved to adjourn the meeting at 8:18 p.m. Ms. Kugler-Bode seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano

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