

Commack Public Library Board of Trustees
Minutes
April 20, 2011

Present: Mrs. Alexander, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, and
Mrs. Pastore
Absent: Mr. Sassano, with prior excuse
Guests: Ms. Caldararo, Commack Public Library staff member
St. Joseph Students (Colleen and Erin)

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mrs. Alexander moved that the minutes of the Budget Information Meeting of March 16, 2011 be accepted as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the minutes of the regular meeting of March 16, 2011 be accepted as presented. Mrs. Alexander seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$10,139.34 and \$44,837.60 be paid as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Director's Report be accepted as presented. Mrs. Alexander seconded. Carried unanimously.

Mrs. Alexander moved that Patricia Maglione be appointed to the position of part-time page at an hourly rate of \$7.25, effective April 19, 2011 filling the vacancy created by the resignation of Patrick Gillen. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Capital Fund	\$2,099.80
Capital Fund Supplemental	\$5,100.00
Employee Benefits	\$39,156.66
Payroll	\$72,223.84
	\$75,864.54
Director's Discretionary	\$680.00

Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that Laurie Pastore, Elizabeth Caldararo, Joanne Kelleher, Joanne Albano, Nancy Paszkiewicz, Suzanne McGuire, Sandy Marcus, Lisa Cavallaro, Maureen Armstrong, Phyllis Caley, Helene Chaim, Judy Calderone and Jennifer Castelli be authorized to attend the Long Island Library Conference on May 5, 2011 in Woodbury, NY at a cost not to exceed \$50.00 (member)/\$60.00 (non-member) for registration (includes lunch) plus mileage. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to purchase one Apple Mac Mini 2.4Ghz 2 Duo 2GB 320 GB computer with a VGA adaptor with three year onsite desktop protection at a cost not to exceed \$905.38. Mrs. Alexander seconded. Carried unanimously.

Mr. Emsig moved that the Director be authorized to purchase one Cybernet zero footprint PC (2.93GHz Processor 4 GB RAM 500GB hard drive with three year warranty) for the media room at a cost not to exceed \$834.00. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that the director be authorized to hire East Coast Mechanical Services, Inc. to install a Rheem 4-ton gas fired roof top unit as soon as possible at a cost not to exceed \$7,000.00 for labor and materials. This includes

the rigging off the old unit, installing the new unit, retro-fitting electric and gas piping for the new unit, fabricating an adapter curb, removing all excess debris and balancing and testing the system. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to proceed with request for proposals for the repair, reconfiguration, and striping of the parking lot.

Mr. Fitzgerald moved that the meeting be adjourned at 8:15 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore