

**Commack Public Library Board of Trustees**  
**Minutes**  
**May 15, 2013**

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman, and Mrs. Pastore

Absent: Mrs. Alexander, with prior excuse

Guests: Ms. Caldararo, Commack Public Library staff member  
Ms. McFall, Commack Public Library Staff member  
Mr. Dominick Elvezio, resident  
Mr. Daniel Hartman, student

Mr. Hartman called the meeting to order at 7:30 P.M.

The Pledge of Allegiance was recited.

Mr. Emsig moved that the minutes of the April 17, 2013 meeting be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Financial Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Treasurer's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$14,509.62 and \$38,058.05 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the following additional bills be paid as presented:

Director's Discretionary: \$416.67

Payroll: \$80,974.98

\$74,436.42

Employee Benefits: \$40,340.70

Capital Fund: \$570.00

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the resignation of Vincent Felpo, part-time page be accepted effective May 23, 2013. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved the Victoria Fetzler be appointed as a page, part-time effective May 23, 2013 at an hourly rate of \$7.25 filling the vacancy created by the resignation of Vincent Felpo. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the retirement of Jennifer Castelli, part-time library clerk (processing) be accepted effective June 6, 2013. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the retirement of Helene Chaim, full-time library clerk (processing) be accepted effective June 29, 2013. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the retirement of Marilyn Thaens, full-time library clerk (circulation) be accepted effective June 29, 2013. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Marilyn Thaens be placed on the library clerk substitute list, effective July 5, 2013. She will be paid an hourly rate of \$12.16 for hours worked. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the resignation of Raymond Arroyo, part-time librarian, be accepted effective May 22, 2013. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Lynne McClure be authorized to attend the 29<sup>th</sup> Annual Custodial and Maintenance Workshop on June 25, 2013 in Centereach, N.Y. at a cost not to exceed \$75.00 plus mileage. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Board enter into executive session at 8:25 p.m. to discuss a personnel issue. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved the Board reconvene in to the regular meeting at 8:47 p.m. Mr. Fitzgerald seconded. Carried unanimously.

The next regular meeting is scheduled for Thursday, June 20, 2013 at 7:30 p.m.

Mr. Gonzalez moved that the meeting be adjourned. Mr. Emsig seconded. Carried unanimously.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Laurie Pastore