

Commack Public Library Board of Trustees
Minutes
June 16, 2011

Present: Mrs. Alexander, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, and
Mrs. Pastore
Absent: Mr. Sassano, with prior excuse
Guest: Ms. McFall, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:37 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the minutes of May 18, 2011 be accepted as presented.
Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the Financial Report be accepted as presented. Mr.
Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Treasurer's Report be accepted as presented. Mrs.
Alexander seconded. Carried unanimously.

Mr. Emsig moved that the schedule of bills in the sums of \$17,875.55 and
\$44,355.16 be paid as presented. Mrs. Alexander seconded. Carried unanimously.

Mrs. Alexander moved that the Director's Report be accepted as presented. Mr.
Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the following additional bills be paid as presented:

Payroll: \$70,006.34
\$79,950.36
Employee Benefits: \$41,001.42
Capital Fund: \$3,031.27
Capital Fund Supplemental: \$5,403.23

Director's Discretionary: \$520.00

Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Damon Bahr be appointed as a custodian, part-time at an hourly salary of \$11.98, effective June 9, 2011 filling the vacancy created by the resignation of Robert Whitmore. Mrs. Alexander seconded. Carried unanimously.

Mr. Fitzgerald moved that the resignation of Damon Bahr, part-time custodian be accepted effective June 19, 2011. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Susan Roberts be placed on the library clerk substitute list, effective June 20, 2011. She will be paid at an hourly rate of \$12.16 for hours worked. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to purchase (for the children's area) one Lenovo ThinkCentre M58p Series SFF Energy Star(Intel Core 2 Duo E8400 Processor 3.00 GHz, 1333MHz , 6MBL2, 4GB PC3-8500 SDRAM) at a cost not to exceed \$683.55. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the Director be authorized to proceed with the removal of up to four trees in the parking lot (for safety reasons) after getting quotes from at least three tree removal companies at a cost not to exceed \$2,000.00. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the Director be authorized to hire Parkline Asphalt Maintenance Inc. for the parking lot renovation/repair at a cost not to exceed \$24,475.00 after receiving three proposals that were evaluated by Christopher Sepp of Beatty, Harvey, Coco, Architects LLP. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that Capital One and Chase be designated a depository of funds of the depositor, with authority to accept at any time for creditor of the depositor in checking, savings, money market savings, CD's, term or any other account. Mr. Fitzgerald seconded. Carried unanimously.

Mrs. Alexander moved that Baldessari and Coster be appointed as the auditor for the Commack Public Library for fiscal year 2011-2012. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig motioned that the Board enter into executive session at 8:55 p.m. Mrs. Alexander seconded. Carried unanimously.

Mrs. Alexander moved that the board enter back into regular session at 9:32 p.m. Mr. Emsig seconded. Carried unanimously,

The next regular meeting is scheduled for Wednesday, July 20, 2011 at 7:30 p.m.

Mrs. Alexander moved that the meeting be adjourned at 9:35 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore