

**Commack Public Library Board of Trustees**  
**Minutes**  
**June 16, 2025**

Present: Ms. Albano, Mr. Elvezio, Mr. Gonzalez, Mrs. Handler, Mr. Hartman,  
Ms. Kugler-Bode, Ms. Rosenthal-Zappia and Mrs. Zafonte

Mr. Elvezio called the meeting to order at 7:36 p.m.

The Pledge of Allegiance was recited.

Mr. Hartman moved that the minutes of the Executive Session Meeting held on June 2, 2025 and the regular meeting held on May 12, 2025 be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Board enter into executive session at 7:37 p.m. to discuss the employment history of a particular person(s). Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the Board re-enter into regular session at 7:53 p.m. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Hartman seconded. Carried unanimously.

Ms. Kulger-Bode moved that the Treasurer's Report be accepted as presented. Mr. Hartman seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$8,171.05 and \$47,602.82 be paid as presented. Ms. Kulger-Bode seconded. Carried unanimously.

Mr. Gonzalez moved the following additional bills be paid as presented:

Payroll #1 \$102,388.93  
Payroll #2 \$79,272.95  
Payroll #3 \$89,259.89  
Director's Discretionary \$280.51  
Employee Benefits \$89,904.53

Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that the Administrators' Report be approved as presented. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved that the Board President be authorized to sign the memorandum of understanding with Joanne Albano. Mr. Gonzalez seconded. Carried unanimously.

Mrs. Zafonte moved that the Board President be authorized to sign the memorandum of understanding with Heather Planteny. Ms. Kulger-Bode seconded. Carried unanimously.

Mr. Hartman moved that the Board President be authorized to sign the memorandum of understanding with Dianne Lucchese. Ms. Kulger-Bode seconded. Carried unanimously.

Mr. Gonzalez moved that the Board President be authorized to sign the memorandum of understanding with Demian Meyer. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the security guards receive a raise of .20 cents per hour effective July 1, 2025. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the substitute library clerks receive a raise of .20 cents per hour effective July 1, 2025. Ms. Kulger-Bode seconded. Carried unanimously.

Mrs. Zafonte moved that the substitute librarians receive a raise of .20 cents per hour effective July 1, 2025. Mr. Hartman seconded. Carried unanimously.

Mr. Gonzalez moved that the Board of Trustees accepts the retirement of Fred Winston effective June 30, 2025. Mrs. Zafonte seconded. Carried unanimously.

Ms. Kulger-Bode moved that Michelle Glovinsky be promoted to the position of Principal Library Clerk, effective June 19, 2025 at an annual salary of \$44,621.31. Mr. Gonzalez seconded. Carried unanimously.

Mr. Hartman moved that the following obsolete or unrepairable equipment be disposed of properly:

Cameras:

Polaroid 360  
Circa 1970

Polaroid  
ONE600  
Circa 2003

Tablets:

iPad Air 2nd Gen  
Circa 2015

iPad 3rd Gen  
Circa 2012  
S/N: DMPHQCCDJ8T

iPad 3rd Gen  
Circa 2012  
S/N: DMPHQAQNDJ8T

Mrs. Zafonte seconded. Carried unanimously.

Ms. Kulger-Bode moved that the Board of Trustees accept the following resolution:

*Be it resolved that the Board of Trustees of the Commack Public Library would like to express their sincere appreciation and gratitude to Steven Hartman for his twenty years of dedicated service as a member of the Board. His commitment, service, and continuous support have made a significant impact on the Commack Public Library's mission and growth. We thank him for his invaluable contributions and extend our best wishes to him in all his future endeavors.*

Mr. Gonzalez seconded. Carried unanimously.

The date and time of the next special meeting (Reorganization Meeting) is Monday, July 14, 2025 at 7:30 p.m.

The date and time of the next regular meeting is Monday, July 14, 2025 directly following the Reorganization Meeting.

Mr. Hartman moved to adjourn the meeting at 8:40 p.m. Mr. Gonzalez seconded. Carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joanne Albano".

Joanne Albano