

Commack Public Library Board of Trustees
Unapproved Minutes
June 20, 2024

Present: Ms. Albano, Mr. Elvezio (virtual), Mr. Gonzalez, Mr. Hartman,
Ms. Kugler-Bode, Ms. Rosenthal and Mrs. Zafonte

Guests: Ms. Heather Planteny, Commack Public Library Staff Member
Ms. Mara Harvey, Esq.

Mr. Hartman called the meeting to order at 7:36 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved that the minutes of the regular meeting held on May 20, 2024 be approved as presented. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Treasurer's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the schedule of bills in the sums of \$2,906.13 and \$37,235.22 be paid as presented. Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved the following additional bills be paid as presented:

Payroll #1 \$83,906.70
Payroll #2 \$88,843.96
Employee Benefits \$75,459.46
Capital Fund \$3,378.00

Mrs. Zafonte seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Director's Report be approved as presented. Mrs. Zafonte seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Assistant Director's Report be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Ms. Kugler-Bode moved that Janine Shepard be removed from the substitute librarian list, effective June 20, 2024. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the resignation of Anthony Zanfardino, part-time page be accepted, effective June 12, 2024. Mrs. Zafonte seconded. Carried unanimously.

Mrs. Zafonte moved that the resignation of Matthew Keltos, part-time page be accepted, effective May 30, 2024. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Gonzalez moved that Nicholas Morrissey be appointed to the position of part-time page at an hourly of \$16.00, effective June 3, 2024 filling the vacancy created by the resignation of Matthew Keltos. Ms. Kugler-Bode seconded. Carried unanimously.

Mrs. Zafonte moved that Karen DiMaggio be appointed to the position of substitute circulation clerk at an hourly salary of \$16.00, effective June 4, 2024. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Gonzalez moved that the security guards receive a raise of .20 cents per hour effective July 1, 2024. Ms. Kugler-Bode seconded. Carried unanimously.

Mrs. Zafonte moved that the substitute library clerks receive a raise of .20 cents per hour effective July 1, 2024. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Gonzalez moved that substitute librarians receive a raise of .20 cents per hour effective July 1, 2024. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Commack Public Library Board of Trustees authorizes the transfer of Francesco Fortuna, full-time library clerk, from the West Babylon Public Library to the Commack Public Library at an annual salary of \$41,932.80 effective July 18, 2024. Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that the Director be authorized to sign a contract with Equitable Financial Life Insurance Company (EQUI-VEST) in order that employees may contribute to an additional 403b Plan at no cost to the Library. Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that the Board enter into executive session at 8:22 p.m. to discuss contract negotiations. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the Board re-enter into regular session at 10:12 p.m. Ms. Kugler-Bode seconded. Carried unanimously.

The date and time of the next special meeting, the Reorganization Meeting is Wednesday, July 10, 2024 at 7:30 p.m.

The date and time of the next regular meeting is Wednesday, July 10, 2024 immediately following the Reorganization Meeting.

Mr. Gonzalez moved to adjourn the meeting at 10:14 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano