

**Commack Public Library Board of Trustees
Reorganization Meeting Unapproved Minutes
July 10, 2023**

Present: Mr. Elvezio, Mr. Gonzalez, Mr. Hartman, Ms. Albano and Ms. Rosenthal

Guests: Mr. Robert Cohen, Esq
Ms. Mara Harvey, Esq

Absent: Mr. Emsig, with prior excuse
Mr. Fitzgerald, with prior excuse

Mr. Hartman called the meeting to order at 7:32 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez took the Oath of Office.

Mr. Elvezio moved the following slate of officers:

President: Steven Hartman
Vice President: Dominick Elvezio
Finance Officer: Mark Fitzgerald

Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Joanne Albano be reappointed to the position of recording secretary for the fiscal year 2023-2024. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Directors Discretionary Fund be set at \$5,000.00 for the fiscal year 2023-2024. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that \$2,516.75 be transferred from the General Fund to the Director's Discretionary Fund to equal the amount of \$5,000.00 as established at the reorganization meeting. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Director's expenses for local conferences and related professional expenses be set at \$500.00 for the fiscal year 2023-2024. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Assistant Director's expenses for local conferences and related professional expenses be set at \$500.00 for the fiscal year 2023-2024. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that for fiscal year 2023-2024 that the *Long Islander* and the *Commack News*, are designated as the newspapers in which legal notices pertaining to the Library's budget vote and trustee election will appear and for all other required legal notices. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that Robert Cohen, Esq. and Mara Harvey, Esq. of Lamb and Barnosky be reappointed as general counsel for the fiscal year 2023-2024 at a monthly retainer of \$412.00. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Lamb and Barnosky be reappointed as labor counsel per the contract dated November 22, 2022 for the year ending for the fiscal year 2023-2024. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the following banks be designated as the official depositor banks for the funds of the Commack Public Library during fiscal year 2023-2024:

Chase and T.D. Bank

Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the following Petty Cash Fund be established for the Commack Public Library for fiscal year 2023-2024:

Petty Cash Fund in the amount of \$500.00.

Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Annmarie Donohue continue as outside treasurer at an annual amount of \$6,500.00 per year for a period of three years from October 1, 2022 through September 30, 2025 as per the motion dated August 16, 2022. Mr. Elvezio seconded. Carried unanimously.

The date and time of the next regular meeting is Monday, July 10, 2023 immediately following this reorganization meeting.

Mr. Gonzalez moved to adjourn the meeting at 7:37 p.m. Mr. Elvezio seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano