

**Commack Public Library Board of Trustees**  
**Unapproved Minutes**  
**July 10, 2024**

Present: Ms. Albano, Mr. Elvezio, Mr. Gonzalez, Mr. Hartman, Ms. Kugler-Bode, Ms. Rosenthal and Mrs. Zafonte

Guest: Ms. Mara Harvey, Esq.

Mr. Elvezio called the meeting to order at 7:48 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved that the minutes of the regular meeting held on June 20, 2024 be approved as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Hartman moved that the Board enter into executive session at 7:49 p.m. to discuss contract negotiations. Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that the Board re-enter into regular session at 8:30 p.m. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Ms. Kugler-Bode moved that the Treasurer's Report be accepted as presented. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved that the schedule of bills in the sums of \$5,443.14 and \$89,123.14 be paid as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Hartman moved the following additional bills be paid as presented:

Capital Fund \$962.36  
Employee Benefits \$74,245.74  
Payroll #1 \$98,789.55  
Payroll #2 \$167,332.11  
Directors Discretionary \$130.00

Mr. Gonzalez seconded. Carried unanimously.

Mr. Hartman moved that the Director's Report be approved as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Assistant Director's Report be approved as presented. Ms. Kugler-Bode seconded. Carried unanimously.

Ms. Kugler-Bode moved the substitute custodians receive a 20 cent per hour raise effective July 1, 2024. Mrs. Zafonte seconded. Carried unanimously.

Mr. Gonzalez moved that the resignation of Kelly Priftakis, part-time page be accepted effective July 31, 2024. Mr. Hartman seconded. Carried unanimously.

Mr. Hartman moved that the board president be authorized to sign the memorandum of understanding with Demian Meyer. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that the board president be authorized to sign the memorandum of understanding with Dianne Lucchesse. Ms. Kugler-Bode seconded. Carried unanimously.

Mr. Hartman moved that the board president be authorized to sign the memorandum of understanding with Heather Planteny. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved that that the Board authorizes an additional \$5,000.00 to contract with John Tanzi for him to provide architectural/engineering and consulting services for the rooftop HVAC Replacement Project. Mrs. Zafonte seconded. Carried unanimously.

Mr. Hartman moved the following obsolete equipment be disposed of properly:

Monitor  
Make: Dell  
M/N:1908FPb  
S/N: CN-0Dy840-74261-82k-4r3L  
Circa: 2008

Mr. Gonzalez seconded. Carried unanimously.

The date and time of the Trustee Training Workshop is Thursday, August 8, 2024 at 6:00 p.m.

The date and time of the next regular meeting is Wednesday, August 19, 2024 immediately following the Reorganization Meeting.

Mr. Gonzalez moved to adjourn the meeting at 9:17 p.m. Ms. Kugler-Bode seconded. Carried unanimously.

Respectfully submitted,

Joanne Albano

DRAFT