

Commack Public Library Board of Trustees
Reorganization Meeting Minutes
July 14, 2020

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Hartman, Ms. Albano and Ms. Rosenthal

Guest: Robert H. Cohen, Esq

Absent: Mr. Gonzalez, with prior excuse

Mr. Hartman called the meeting to order at 5:31 p.m.

The Pledge of Allegiance was recited.

Mr. Hartman took the Oath of Office.

Mr. Emsig moved the following slate of officers:

President: Steven Hartman
Vice President: Mark Fitzgerald
Finance Officer: Vincent Gonzalez

Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that Laurie Rosenthal be reappointed to the position of recording secretary for the fiscal year 2020-2021. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the Directors Discretionary Fund be set at \$5,000.00 for the fiscal year 2020-2021. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that \$4,428.18 be transferred from the General Fund to the Director's Discretionary Fund to equal the amount of \$5,000.00 as established at the reorganization meeting. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that the Director's expenses for local conferences and related professional expenses be set at \$1,000.00 for the fiscal year 2020-2021. Mr. Elvezio seconded. Carried unanimously.

Mr. Emsig moved that for fiscal year 2020-2021 that the *Long Islander* and the *Commack News*, are designated as the newspapers in which legal notices pertaining to the Library's budget vote and trustee election will appear and for all other required legal notices. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Elvezio moved that Baldassari and Coster LLP be reappointed as the auditor for the Commack Public Library for the fiscal year ending 2020 audit related services in accordance with generally accepted principles and GASB 45, at a cost not to exceed \$11,000.00. Additional audit time (if needed) related to the Capital Fund will be based on the firm's hourly rates. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Robert Cohen, Esq. of Lamb and Barnosky be reappointed as general counsel for the fiscal year 2020-2021 at a monthly retainer of \$412.00. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that Robert Cohen, Esq. of Lamb and Barnosky be reappointed as labor counsel per the contract dated January 6, 2020 for the fiscal year 2020-2021. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the following banks be designated as the official depositor banks for the funds of the Commack Public Library during fiscal year 2020-2021:

Chase and HSBC

Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved that the following Petty Cash Fund be established for the Commack Public Library for fiscal year 2020-2021:

Petty Cash Fund in the amount of \$300.00.

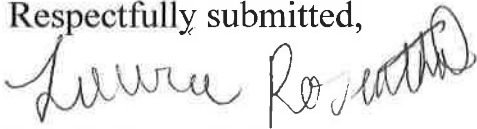
Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that Annmarie Donohue continue as outside treasurer at an annual amount of \$6,000.00 per year for a period of three years from October 1, 2019 through September 30, 2022 as per the motion dated August 21, 2019. Mr. Fitzgerald seconded. Carried unanimously.

The date and time of the next regular meetings are Tuesday, July 14, 2020 immediately following this reorganization meeting and Tuesday, August 18, 2020 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 5:40 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Laurie Rosenthal".

Laurie Rosenthal