

Commack Public Library Board of Trustees
Minutes
July 24, 2012

Present: Mrs. Alexander, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman, and Mrs. Pastore

Guest: Ms. Caldararo, Commack Public Library staff member

Mr. Hartman called the meeting to order at 7:31 p.m.

The Pledge of Allegiance was recited.

Mr. Fitzgerald moved that the Board enter into the reorganization meeting. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald and Mr. Gonzalez were sworn in.

Mrs. Alexander moved the following slate of officers:

Steve Hartman-President
Mark Fitzgerald-Vice President
Arthur Emsig-Finance Officer

Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Laurie Pastore be reappointed to the position of recording secretary for the fiscal year of 2012-2013. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that the Director's Discretionary Fund be set at \$5,000.00 for the fiscal year of 2012-2013. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that \$4,560.00 be transferred from the General Fund to the Director's Discretionary Fund to bring it up to the amount of \$5,000.00 as

established at the reorganization meeting. Mrs. Alexander seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's expenses for local conferences and related professional expenses be set at \$1,000.00 for the fiscal year of 2012-2013. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Robert Cohen, Esq. of Lamb and Barnosky be reappointed as general counsel for the fiscal year of 2012-2013 at a monthly retainer of \$417.00. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Janet Doktor continue as outside treasurer at an annual amount of \$5,000.00 for a period of three years per the motion dated October 20, 2011. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board adjourn to the regular business meeting at 7:41 p.m. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the minutes of the June 20, 2012 meeting be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the Treasurer's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved the schedule of bills in the sums of \$3,098.70 and \$104,680.24 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved that the Director's Report be accepted as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald move that the following additional bills be paid as presented:

Employee Benefits:	\$40,537.89
Capital Fund Supplemental	\$771.00
Payroll:	\$74,092.88
	\$116,671.33

Mr. Gonzalez seconded. Carried unanimously.

Mrs. Alexander moved that the Director be authorized to purchase one Apple Mac Mini Core i5 2.3 GHz with 3 year AppleCare Protection Plan at a cost not to exceed \$745.77. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the director be authorized to purchase a single door Brivo Edge System proximity access control system for the staff entrance at a cost not to exceed \$3,900.00 which includes reader, panel, power supply, 100 key fobs and the installation of an electric door strike, face plate lock protect and the re-keying of the current lock. Mr. Emsig seconded. Carried unanimously.

Mrs. Alexander moved the following resolution:

BE IT RESOLVED that the Commack Public Library recognizes Myron Roochvarg's immeasurable contribution to the Library in his thirty years as Director. The Commack Public Library has been an invaluable part of the community from the moment it opened in a trailer in March of 1970, through its tenure in our present building, which was established through his leadership and diligence. Under his directorship, the Library evolved into a highly regarded institution, often leading the County in innovative policies and programs. The Library recognizes that the community continues to benefit from the dedication and vision of its founding director.

Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that resignation of Samantha Weber Prevete, summer seasonal page, be accepted effective July 31, 2012. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the resignation of Ashley Gerlach, part-time page be accepted effective August 14, 2012. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved the following resolution:

BE IT RESOLVED that the following employees (Laurie Pastore, Elizabeth Caldararo, Theresa McFall and Demian Meyer) shall continue to contribute 15% of their health insurance premiums and the Library shall contribute 85% of the premium, effective July 1, 2012.

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Elizabeth Caldararo be paid at an annual salary of \$84,929.00, effective July 1, 2012. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Demian Meyer be paid at an annual salary of \$88,083.00, effective July 1, 2012. Mrs. Alexander seconded. Carried unanimously.

The next regular meeting is scheduled for Wednesday, August 15, 2012 at 7:30 p.m.

Mr. Gonzalez moved that the meeting be adjourned at 8:56 p.m. Mr. Emsig seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore