

Commack Public Library Board of Trustees
Minutes
July 8, 2015

Present: Mr. Elvezio, Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman and Ms. Rosenthal-Pastore

Guest: Mrs. Caldararo

Mr. Hartman called the meeting to order at 7:30 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved that the Board enter into the reorganization meeting. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved the following slate of officers:

President- Steve Hartman
Vice President- Mark Fitzgerald
Finance Officer- Vincent Gonzalez

Mr. Fitzgerald seconded.

Carried unanimously.

Mr. Emsig moved that Laurie Pastore Rosenthal be reappointed to the position of recording secretary for the fiscal year of 2015-2016. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that the Directors Discretionary Fund be set at \$6,000.00 for the fiscal year of 2015-2016. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that \$5,748.23 be transferred from the General Fund to the Directors Discretionary fund to bring it up to the amount of \$6,000.00 as

established at the reorganization meeting. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Director's expenses for local conferences and related professional expenses be set at \$1,000.00 for the fiscal year of 2015-2016. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that Robert Cohen, Esq. of Lamb and Barnosky be reappointed as general counsel for the fiscal year of 2015-2016 at a monthly retainer of \$412.00. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that Robert Cohen, Esq. of Lamb and Barnosky be reappointed as labor counsel per the motion dated April 18, 2014 for the fiscal year of 2015-2016. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Janet Doktor continue as outside treasurer at an annual amount of \$6,000.00 for a period of three years as per the motion dated September 17, 2014. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Board adjourn to the regular business meeting at 7:45 p.m. Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig moved that the minutes of the June 15, 2015 regular meeting and the building information meeting be approved as presented. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved to enter into executive session at 7:46 p.m. to discuss the employment history of a particular person or matter regarding the employment of a particular person. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved to adjourn executive session and return to the regular business meeting at 7:55 p.m. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that the Financial Report be accepted as presented. Mr. Elvezio seconded. Carried unanimously.

Mr. Elvezio moved that the Treasurer's Report be accepted as presented. Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the schedule of bills in the sums of \$4,153.88 and \$67,942.22 be paid as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director's Report be approved as presented. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved the following additional bills be paid as presented:

Employee Benefits \$40,770.99
Director's Discretionary \$500.00
Payrolls \$73,552.89
 \$109,125.29
Capital Improvement \$400.00

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved the following obsolete equipment or equipment that cannot be repaired be disposed of properly:

Simple Heritage II Time Clock

Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that Diane Zubko be appointed as a substitute library clerk at an hourly salary of \$12.20, effective June 30, 2015. Mr. Emsig seconded. Carried unanimously.

Mr. Elvezio moved Hassam Syed be appointed to the position of page, part-time at an hourly rate of \$8.75, effective July 15, 2015, filling the vacancy created by the resignation of Michael Cacioppo. Mr. Emsig seconded. Carried unanimously.

Mr. Fitzgerald moved that the Director be authorized to hire an electrician at a cost not to exceed \$1,800.00 to install conduit and power to a new sign in front of the library (including filing fees and inspection) after getting at least three quotes. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that the retirement of Alice Hogan, full-time library clerk, be accepted effective July 16, 2015. Mr. Elvezio seconded. Carried unanimously.

Mr. Gonzalez moved that the retirement of Hara Cohen, full-time librarian, be accepted effective September 24, 2015. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Fitzgerald moved that Dana Griffen be appointed to the position of full-time library clerk at an annual salary of \$30,376.00, filling the vacancy created by the retirement of Alice Hogan, effective July 16, 2015. Mr. Gonzalez seconded. Carried unanimously.

Mr. Gonzalez moved that Laurie Pastore Rosenthal, library director, be paid an annual salary of \$145,700.00, effective July 1, 2015. Mr. Emsig seconded. Carried unanimously.

The next regular meeting of the Board is Tuesday, August 11, 2015 immediately following the Building Information meeting.

The next special meetings which are Commack Public Library Building Information Meetings are scheduled for Sunday, July 26, 2015 at 3:15 p.m. and Tuesday, August 11, 2015 at 7:30 p.m.

Mr. Emsig moved to adjourn the meeting at 9:06 p.m. Mr. Gonzalez seconded. Carried unanimously.

Respectfully submitted,

Laurie Pastore Rosenthal