

**Commack Public Library Board of Trustees  
Reorganization Meeting Minutes  
July 8, 2019**

Present: Mr. Emsig, Mr. Fitzgerald, Mr. Gonzalez, Mr. Hartman, Ms. Albano and Ms. Rosenthal

Absent: Mr. Elvezio, with prior excuse

Mr. Hartman called the meeting to order at 7:31 p.m.

The Pledge of Allegiance was recited.

Mr. Gonzalez moved the following slate of officers:

President:            Steven Hartman  
Vice President:    Mark Fitzgerald  
Finance Officer:    Vincent Gonzalez

Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Laurie Rosenthal be reappointed to the position of recording secretary for the fiscal year 2019-2020. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the Directors Discretionary Fund be set at \$5,000.00 for the fiscal year 2019-2020. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that \$4,871.07 be transferred from the General Fund to the Director's Discretionary Fund to equal the amount of \$5,000.00 as established at the reorganization meeting. Mr. Gonzalez seconded. Carried unanimously.

Mr. Emsig moved that the Director's expenses for local conferences and related professional expenses be set at \$1,000.00 for the fiscal year 2019-2020. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that for fiscal year 2019-2020 that the *Long Islander* and the *Commack News*, are designated as the newspapers in which legal notices pertaining to the Library's budget vote and trustee election will appear and for all other required legal notices. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Gonzalez moved that Baldassari and Coster LLP be appointed as the auditor for the Commack Public Library for the fiscal year ending 2019 audit related services in accordance with generally accepted principles and GASB 45, at a cost not to exceed \$14,000.00. Additional audit time (if needed) related to the Capital Fund will be based on the firm's hourly rates. Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Robert Cohen, Esq. of Lamb and Barnosky be reappointed as general counsel for the fiscal year 2019-2020 at a monthly retainer of \$412.00. Mr. Emsig seconded. Carried unanimously.

Mr. Emsig moved that Robert Cohen, Esq. of Lamb and Barnosky be reappointed as labor counsel per the contract dated April 12, 2017 for the fiscal year 2019-2020. Mr. Fitzgerald seconded. Carried unanimously.

Mr. Emsig moved that the following banks be designated as the official depositor banks for the funds of the Commack Public Library during fiscal year 2019-2020:

Chase and HSBC

Mr. Gonzalez seconded. Carried unanimously.

Mr. Fitzgerald moved that the following Petty Cash Fund be established for the Commack Public Library for fiscal year 2019-2020:

Petty Cash Fund in the amount of \$300.00.

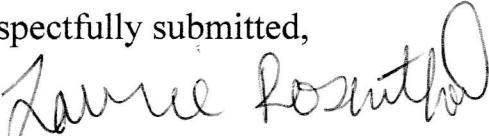
Mr. Emsig seconded. Carried unanimously.

Mr. Gonzalez moved that Annmarie Donohue continue as outside treasurer at an annual amount of \$5,625.00 for a period of one year as per the motion dated September 24, 2018. Mr. Emsig seconded. Carried unanimously.

The date and time of the next regular meetings are Monday, July 8, 2019 at 7:30 p.m. and Wednesday, August 21, 2019 at 7:30 p.m.

Mr. Fitzgerald moved to adjourn the meeting at 7:41 p.m. Mr. Gonzalez seconded. Carried unanimously.

Respectfully submitted,



Laurie Rosenthal